

T  
O  
W  
N  
R  
E  
P  
O  
R  
T

# CHARLOTTE

WASHINGTON COUNTY  
MAINE



2024 Town Meeting  
Thursday, June 20, 2024  
6:30 p.m.

*The fallen trees shown above are reminiscent of the storms of 2023! The top photo was taken on the southeast side of Conant Hill—no effect on our roadway. Below (left) shows trees removed from Station Road and (right) from Damon Ridge Road.*

## ANNUAL REPORT

Fiscal Year Ended December 2023



## TABLE OF CONTENTS

Letters to Residents of Town of Charlotte .....	2
2023 Town Officers and Their Salaries .....	3
Selectmen's Notes .....	4
Registrar of Voters .....	5
Assessor's Report .....	6
Assessor's Notes .....	6
Animal Control Report 2023 .....	7
Treasurer's Report .....	8
2023 Detail of Accounts .....	9
2023 Summary of Accounts .....	14
Unpaid Tax Liens .....	15
Auditor's Report .....	17
Town Clerk's Report .....	26
Tax Collector's Report .....	26
Unpaid 2023 Property Taxes (Taxes were not compitted until 2024) .....	
Perpetual Care Lots Round Pond Cemetery .....	27
Charlotte Elementary School Administrator's Report .....	29
2023 Memorial Day Remembrance .....	39
Charlotte Volunteer Fire Department Report .....	41
Warrant for Special Town Meeting (June 27, August 10, Sept. 19, November 30, 2023) .....	49
Proposed Building Ordinance .....	61
2023 Taxpayers .....	75
2024 Proposed Municipal Budget .....	79
Warrant (Annual Town Meeting on June 20, 2024) .....	80

### NOTE OF INTEREST

Annual Meeting No. 203 recorded for the Town of Charlotte

2023 Annual Report  
Published by  
Charlotte Historical Society  
2024

# Washington County Sheriff's Office

**Barry Curtis**  
Sheriff

**Michael Crabtree**  
Chief Deputy

**Richard Rolfe**  
Jail Administrator

**Paula Johnson-Rolfe**  
Office Manager



83 Court Street  
Machias, Maine 04654  
Telephone: (207) 255-4422  
Fax: (207) 255-3641

January 31, 2024

TO THE CITIZENS OF WASHINGTON COUNTY:

As I write this annual report, I can't help but feel immense gratitude for the incredible support I've received throughout my tenure as your Sheriff. I want to express my deep appreciation for the unwavering confidence you've shown in me, allowing me to lead the Washington County Sheriff's Office for a third term.

Our agency has continuously evolved to meet the ever-changing needs of our community and beyond. When emergencies strike and calls come into our dispatch center, having access to accurate and comprehensive data becomes crucial in saving lives. To ensure swift emergency services, we've added two additional positions at the Regional Communications Center due to increased call volume.

I'm thrilled to share that we've secured a substantial grant of \$3.1 million, enabling us to make significant improvements to county-wide radio communications. These enhancements include upgrading to digital communications and improving coordination with ambulance and fire departments throughout the County.

Due to the restructuring of the Maine State Police in July of this year, they opted to end our call sharing agreement causing a shift of primary law enforcement duties to our agency. While State Troopers will continue to support us and offer their specialized units as needed, we are now the primary force in the area.

Our dedicated detectives have proven to be an invaluable asset in conducting criminal investigations. With their expertise, we've been able to thoroughly investigate complex crimes and successfully bring several significant felony cases to the District Attorney's Office for prosecution.

Lastly, I want to express my heartfelt gratitude to all the dedicated employees of the Washington County Sheriff's Office, Washington County Jail, and the Regional Communications Center. Your unwavering commitment and devotion have played a vital role in making our County a safer place to live.

With utmost respect,

Sheriff Barry Curtis

[www.washingtoncountymaine.com](http://www.washingtoncountymaine.com)

## 2023 OFFICERS AND SALARIES

Selectman for three years: Robert Comeau (2026) .....	\$2,000.00
Selectman for two years: Edward Sawyer (2025) (Chairman) .....	3,500.00
Selectman for one year: David Frost (2024) .....	2,000.00
Assessor for one year: Doug Guy .....	\$1,600.00 monthly
Treasurer \$5,500; Bookkeeper (hourly) \$1,200: Angela Cook .....	\$6,700.00
Tax Collector \$6,150; Town Clerk \$1,500; Registrar of Voters \$100: Janice Scanlon .....	7,750.00
Road Commissioner: Selectmen (Larry Colarusso) .....	hourly
Overseers of the Poor: Selectmen: David Frost, Ernest James, and Edward Sawyer	
Superintendent of Cemeteries: Wayne Chick .....	hourly
Plumbing Inspector: Terry Johnson .....	\$1,200.00
Animal Control Officer: Larry Colarusso \$100 per month, plus mileage, plus \$20 per call, begin April, 2019	
Health Officer: Nancy Fennell .....	200.00
Emergency Management Director: Lisa Dereszewski .....	500.00
Code Enforcement Officer: Tim Krug .....	300.00
Public Access Officer: Lisa Dereszewski .....	0.00
School Committee Member: Krista Vining (2026) AOS #77 Chairperson .....	\$500.00
School Committee Member: Martina Wallace, Linda Fitzsimmons (August 10) (2025) .....	500.00
School Committee Member: Janet Moholland (2024) (Chairperson) .....	600.00
Superintendent of Schools, Kenneth Johnson, MaryEllen Day	
Planning Board Member: Jeff Orchard (2026) .....	\$200.00
Planning Board Member: Nancy Fennell (2025) .....	200.00
Planning Board Member: Larry Colarusso (2024) .....	200.00
Zoning Board of Appeals Member: Krista Vining (2026) .....	\$100.00
Zoning Board of Appeals Member: Robert Comeau (2025) .....	100.00
Zoning Board of Appeals Member: Herbert Clark (2024) .....	100.00
Conservation Committee: Nancy Fennell (2026) .....	\$100.00
Conservation Committee: Jeff Orchard (2025) .....	100.00
Conservation Committee: Eileen Clark (2024) .....	100.00

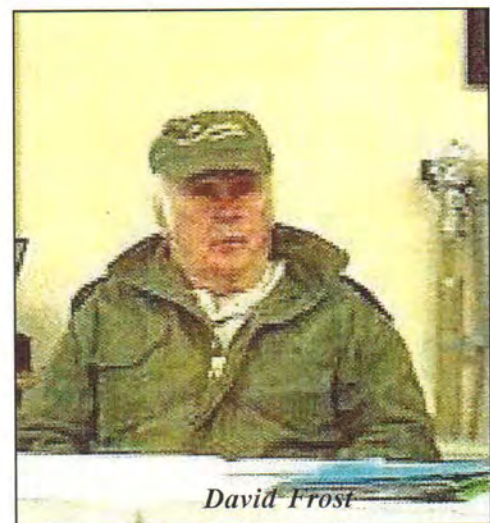
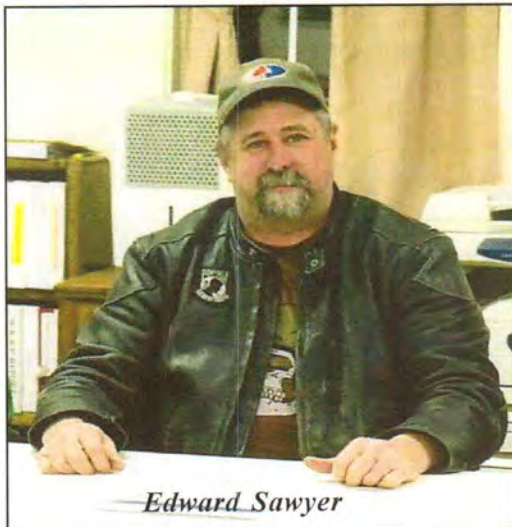
Volunteer Fire & Rescue Department .....	George Cross, President
	Edward Sawyer, Vice President
	Sandra Sawyer, Secretary
	Herbert Clark, Treasurer
	Vincent Day, Fire Chief
	George Cross, Assistant Fire Chief
Volunteer Fire Department Auxiliary .....	Eileen Clark, President
	Nancy Fennell, Vice President
	Sandra Sawyer, Secretary
	Janet Moholland, Treasurer

## 2023 SELECTMEN'S NOTES

The Town of Charlotte was fiscally in good shape at years end. The town has been divided over the school and following several budget meetings, it was decided that Charlotte Elementary School would be closing in 2024.

The town was damaged by severe wind and rain storms this winter which caused a lot of damage. FEMA has been involved with the town as a result. Hopefully they will help with costs and future projects to prevent damages from new storms. Road repairs and maintenance are planned for the near future. The town finances continue to look good moving forward.

Ed Sawyer  
Chairman of Board of Selectmen



*Robert Comeau being sworn in by Janice Scanlon, Town Clerk.*

## REGISTRAR OF VOTERS

Charlotte has a total of 264 Registered Voters. Fifty-eight (58) are registered as Democrats, 116 are registered as Republicans, 8 are registered as Green Independents, and 82 are Unenrolled.

Respectfully submitted

Janice Scanlon  
Registrar of Voters



*Angela Cook is Town Treasurer and Bookkeeper*



*Janice Scanlon is the Town Clerk, Tax Collector, and Registrar of Voters*



*Genealogy Library at Charlotte Town Hall*

## ASSESSOR'S REPORT AND NOTES

ASSESSOR'S REPORT						
Fiscal Year ending 12/31/2023						
Article #	Item		Raised	Deduction	Source	Total
6	Tax Abatements	\$	6,000.00			\$ 6,000.00
7	Administration	\$	75,700.00			\$ 75,700.00
8	Road Maintenance	\$	70,000.00	\$ 50,000.00	Excise Tax	\$ 20,000.00
	Snow Removal	\$	190,000.00	\$ 80,000.00	Excise Tax	\$ 110,000.00
9	Ambulance	\$	10,000.00			\$ 10,000.00
11	Cemeteries	\$	6,000.00	\$ 6,000.00	Moosehorn	\$ -
12	Animal Control	\$	500.00			\$ 500.00
13	Insurances	\$	24,000.00			\$ 24,000.00
14	Solid Waste Disposal	\$	18,000.00			\$ 18,000.00
15	Donations	\$	1,200.00			\$ 1,200.00
16	ME Municipal Assn	\$	1,700.00			\$ 1,700.00
17	Fire & Rescue	\$	20,000.00	\$ 20,000.00	Surplus	\$ -
18	Pembroke Office Rent	\$	1,000.00			\$ 1,000.00
	<b>Municipal Total</b>	\$	<b>424,100.00</b>	<b>\$ 156,000.00</b>		<b>\$ 268,100.00</b>
	Schools/Education	\$	374,162.40			
<b>Previous Assessments</b>			<b>2022</b>	<b>2023</b>	<b>Tax Rate</b>	
	County Tax	\$	55,683.00	\$ 62,773.00		
	Municipal Appropriations	\$	267,719.00	\$ 424,100.00	2022 Tax Rate	
	School Appropriations	\$	381,757.40	\$ 374,162.40	.021 Mills or \$21.00	
	Overlay	\$	29,962.92	\$ 28,215.39	on \$1,000 Valuation	
	Total Assessments	\$	735,122.32	\$ 889,250.79	2023 Tax Rate	
	<b>Deductions</b>				.021 Mills or \$21.00	
	Revenue Sharing	\$	80,000.00	\$ 76,837.70	on \$1,000 Valuation	
	Homestead Reimbursement	\$	43,490.90	\$ 45,631.24		
	BETE Reimbursement	\$	9,037.35	\$ 2,728.95	2022 State Valuation	
	Other Revenue	\$	13,294.17	\$ 156,000.00	\$33,700,000	
	Total Deductions	\$	145,822.42	\$ 281,197.89	2023 State Valuation	
	Net Assessment for Commitment	\$	589,299.90	\$ 608,052.90	\$38,050,000	
					2024 State Valuation	
					\$44,050,000	
<b>2023 Assessor's Notes</b>						
<p>Although I've lived in Washington County since 1987, I'm still new to Charlotte. If you have questions about your valuation or exemptions please feel free to contact me. <a href="mailto:douggy@myfairpoint.net">douggy@myfairpoint.net</a> or 207-263-6824 (mornings are best).</p>						
<p>The State Valuation of Charlotte has increased by some 30% from 2022 to 2024. The local valuation is falling behind and will need to be adjusted. I anticipate that will happen in the 2025 tax year.</p>						
<p>J Douglas Guy III, CMA Assessor</p>						



## ANIMAL CONTROL REPORT 2023

All dogs over the age of six months must have rabies shots and be licensed in the State of Maine. Rabies Clinic is generally held once a year in April. Dogs need to have their current rabies shots prior to licensing.

NAME .....	NUMBER OF DOGS	NAME .....	NUMBER OF DOGS
Michael Barry .....	1	Dixie Hatton .....	4
Robbie Burggraff .....	3	Roland Howland .....	2
Larry Damon, Jr. ....	2	Karen James .....	1
Sylvia Day .....	1	Lena James .....	1
Vincent Day .....	1	Brenda Jones .....	1
Lyle Furlong .....	1	Roy Mowery .....	3
Melvin Hall .....	1	Kelly Furlong .....	Kennel



*Larry Colarusso is the Animal Control Officer for the Town of Charlotte.*

## 2023 TREASURER'S REPORT

January 2023 Balance .....	\$362,851.53
Clerk's Certificates .....	256.00
Animal Control .....	48.00
Auto Excise .....	88,554.44
Boat Excise .....	874.50
Fish and Wildlife .....	1,545.00
MMA Insurance Proceeds .....	1,351.00
Interest from Checking .....	13,750.20
Interest on Taxes .....	2,904.42
Homestead Reimbursement .....	45,593.00
Revenue Sharing .....	76,037.76
BETE .....	8.00
Tree Growth .....	13,694.72
General Assistance .....	364.63
LRAP .....	22,612.00
Veterans Reimbursement .....	873.00
Lien Costs .....	2,446.08
Permits and Plumbing .....	395.62
School Lunch Subsidy .....	20,946.13
State School Subsidy .....	329,302.11
School Payroll Reimbursement .....	314.03
Other School Income .....	448,491.85
School Payroll Reimbursement .....	332.00
Supplemental .....	142.80
2013 Tax Collection .....	399.15
2014 Tax Collection .....	576.00
2015 Tax Collection .....	678.00
2016 Tax Collection .....	91.04
2017 Tax Collection .....	2,229.04
2018 Tax Collection .....	655.96
2019 Tax Collection .....	248.00
2020 Tax Collection .....	6,746.86
2021 Tax Collection .....	8,071.83
2022 Tax Collection .....	361,663.26
December 2023 Balance .....	\$363,388.26
Savings Account Balance, December 2023 .....	\$205,175.49
Savings Account The First, December 2023 .....	\$ 74,825.66

## 2023 DETAIL OF ACCOUNTS

### *Administration*

Balance .....	\$ 6,293.00
Raised .....	75,000.00
<b>Receipts:</b>	
Recovered costs .....	2,542.44
Janice Scanlon, Certificates .....	168.00
Brenda Jones, Permit .....	315.00
Done Roving Yarns, Permit .....	20.00
Baptist Youth Camp, Permit .....	40.00
Bryan McCulcheon, Permit .....	20.00
	.... \$84,398.44
<b>Expended:</b>	
Angela Cook .....	\$7,000.00
Charlotte Historical Society .....	1,950.00
Consolidated Communications .....	1,955.08
David Frost .....	2,000.00
Dead River .....	299.32
Debi Pride .....	284.69
Debra LaRochelle .....	260.00
Diane Brown .....	260.00
Douglas Guy .....	17,600.00
Eastern Maine Electric .....	2,558.07
Edward Sawyer .....	2,750.00
Eileen Clark .....	150.00
FairPoint .....	159.21
Guay Fire Equipment .....	15.00
Harris Computer (Trio) .....	3,759.58
Herbert Clark .....	100.00
Intuit .....	1,158.40
James Wadman, Auditor .....	8,789.00
Janet Moholland .....	600.00
Janice Scanlon .....	11,295.42
Jeff Orchard .....	300.00
Krista Vining .....	700.00
Lisa Dereszewski .....	500.00
Larry Colarusso .....	2,745.50
Larry Sprague .....	250.00
Linda Fitzsimmons .....	206.00
Martina Wallace .....	294.00
MMA .....	1,476.87
Nancy Fennell .....	630.00
Pam Comeau .....	133.58
Quickbooks .....	364.94

*Administration, continued*

Quill Corporation .....	208.20	
Registry of Deeds .....	660.36	
Robert Moholland .....	130.00	
Ronald LaRochelle .....	260.00	
Robert Comeau .....	3,113.15	
Sandra Sawyer .....	260.00	
Terry Johnson .....	1,200.00	
The First National Bank .....	2,431.78	
Tim Krug .....	300.00	
U. S. Postage .....	806.58	
United States Treasury .....	156.95	\$80,071.68

*Ambulance*

Raised .....		\$10,000.00
<b>Expended:</b>		
DownEast Ambulance .....	\$7,576.00	
Carried to 2024 Ledger .....	\$2,424.00	\$10,000.00

*Animal Control*

Beginning Balance .....	\$ 247.80	
Received, Janice Scanlon .....	48.00	
Raised .....	500.00	\$795.80
<b>Expended:</b>		
Larry Colarusso .....	185.00	
Carried to 2024 Ledger .....	\$610.80	\$795.80

*Broadband*

Balance .....	\$30,231.01	
<b>Expended:</b> .....	0.00	
Carried to 2024 Ledger .....		\$30,231.01

*Cemeteries*

Beginning Balance .....	\$6,971.00	
Appropriated from Moosehorn Refudge Account .....	6,000.00	\$12,971.00
<b>Expended:</b>		
Calais Ace .....	\$ 179.51	
Larry Colarusso .....	5,135.00	
Wayne Chick .....	3,620.00	
John Kreppen .....	880.00	
Seth Saunders .....	840.00	
Carried to 2024 Ledger .....	2,316.49	\$12,971.00

*Contingency*

Beginning Balance .....	\$5,000.00
<b>Expended:</b>	
No Expenditures (Carried to 2024 Ledger) .....	\$5,000.00

*Auto Excise*

Beginning Balance .....	\$63,426.96
Janice Scanlon, Collector .....	88,554.43 .. \$151,981.39
<b>Expended:</b>	
Appropriated to Snow Removal .....	\$80,000.00
Appropriated to Town Roads .....	50,000.00
David Bibber, overpayment .....	174.30 .... 130,174.30
Carried to 2024 Ledger .....	\$21,807.09 .. \$151,981.39

*Boat Excise*

Beginning Balance .....	\$3,028.60
Received, Janice Scanlon, Collector .....	874.50 ..... \$3,903.10
No Expenditures (Carried to 2024 Ledger) .....	\$3,903.10

*Charlotte Fire and Rescue*

Appropriated from Surplus .....	\$20,000.00
Paid to Charlotte Fire and Rescue .....	\$20,000.00

*General Assistance*

Beginning Balance .....	\$8,250.00
Received, State of Maine .....	364.63 ..... \$8,614.63
<b>Expended:</b>	
None .....	\$ 0.00
Carried to 2024 Ledger .....	\$8,614.63

*Insurance*

Beginning Balance .....	\$ -2,695.00
Raised .....	24,000.00
Maine Municipal Refund .....	1,351.00 .... \$22,656.00
<b>Expended:</b>	
Maine Municipal Association Casualty .....	\$6,959.50
Maine Municipal Association Worker's Comp .....	5,336.30 ..... 12,295.80
Carried to 2024 Ledger .....	\$10,360.20 .... \$22,656.00

*Interest*

Interest from Taxes and Checking .....	\$18,543.44
<b>Expended:</b>	
William Jones, Abatement Interest .....	\$61.94
David Bibber, Abatement Interest .....	9.06 ..... 71.00
Lapsed .....	\$18,472.44

**Marion Transfer Station**

Beginning Balance .....	\$2,438.50	
Raised .....	18,000.00	.... \$20,438.50
<b>Expended:</b>		
Marion Transfer Station .....	\$14,940.80	
Carried to 2024 Ledger .....	5,497.70	.... \$20,438.50

**Moosehorn Refuge**

Beginning Balance .....	\$6,044.44	
State of Maine .....	1,545.00	..... \$7,589.44
Appropriated to Cemeteries .....	6,000.00	
Carried to 2024 Ledger .....	1,589.44	..... \$7,589.44

**Hall Yard Improvement**

Balance on Hand, No expenditures .....	\$7,037.18
--	------------

**Hall Paint & Repair**

Balance on Hand, No expenditures .....	\$33,543.00
--	-------------

**County Council of Governments**

Balance .....	\$425.00	
<b>Expended:</b>		
Washington Council of Governments .....	\$418.50	
Carried to 2024 Ledger .....	6.50	..... \$425.00

**Snow Removal**

Beginning Balance .....	\$ 35,933.00	
Raised .....	110,000.00	
Appropriated from Excise .....	80,000.00	.. \$225,933.00
<b>Expended:</b>		
J. E. Gower Trucking .....	\$117,899.49	
New England Salt .....	8,435.28	
Sunrise Sand and Gravel .....	21,340.00	.... 147,674.77
Carried to 2024 Ledger .....	\$78,258.23	\$225,933.00

**Local Road Assistance**

Beginning Balance .....	\$39,324.00	
State of Maine .....	22,612.00	.... \$61,936.00
<b>Expended:</b>		
No expenditures, Carried .....		\$61,936.00

**Town Roads**

Beginning Balance .....	\$83,575.00	
Raised .....	20,000.00	
Appropriated from Excise .....	50,000.00	.. \$153,575.00
<b>Expended:</b>		
Brown's Logging .....	\$ 5,161.25	

***Town Roads, continued***

Hallowell Construction .....	29,543.00	
Seth Brown .....	80.00	
Larry Colarusso .....	810.00	.... \$35,594.25
Balance Carried .....	\$117,980.75	.. \$153,575.00

***Schools***

Beginning Balance .....	\$450,963.00	
Raised .....	374,162.40	
Child Stage Adventures .....	2,300.00	
Perry School department .....	280.00	
Maine School Management .....	129.00	
MMA .....	273.00	
State of Maine .....	449,450.89	.. \$1,277,558.29
<b>Expended by Warrant:</b> .....	\$832,920.96	
Carried to 2024 Ledger .....	444,637.33	.. \$1,277,558.29

***Maine Municipal Association***

Raised .....	\$1,700.00	
Expended .....	\$1,610.00	
Balance Carried .....	90.00	..... 1,700.00

***State Revenue Sharing***

Beginning Balance .....	\$ 7,159.00	
State of Maine .....	70,247.65	.... \$77,406.65
<b>Expended:</b>		
Applied to Commitment .....	\$76,837.70	
Ending Balance .....	568.95	.... \$77,406.65

***Property Abatements***

Beginning Balance .....	\$ 596.00	
Raised .....	6,000.00	..... \$6,596.00
Expended:		
William Jones .....	\$1,032.36	
David Bibber .....	1,101.53	
Darren James .....	212.10	..... \$2,345.99
Carried to 2024 Ledger .....	4,250.01	..... \$6,596.00

***Organizations and Charities (Raised and Expended)***

Agency on Aging .....	300.00	
LifeFlight .....	300.00	
Community Agency (Partners) .....	500.00	
WIC .....	100.00	
Washington County Tax .....	66,773.00	
Town of Pembroke .....	1,000.00	

## 2023 SUMMARY OF ACCOUNTS

Summary of Accounts									
2023	Balance	Receipts	Raised	Adjustment	Available	Expended	Adjustment	Lapsed	Balance
Administration	\$6,293.00	\$3,105.44	\$75,000.00		\$84,398.44	\$80,071.68			\$4,326.76
Ambulance	\$0.00		\$10,000.00		\$10,000.00	\$7,576.00		\$0.00	\$2,424.00
Animal Control	\$247.80	\$48.00	\$500.00		\$795.80	\$185.00		\$0.00	\$610.80
Cemeteries	\$6,971.00	\$0.00		\$6,000.00	\$12,971.00	\$10,654.51			\$2,316.49
Contingency	\$5,000.00				\$5,000.00	\$0.00			\$5,000.00
Excise, Auto	\$63,426.96	\$88,554.43			\$151,981.39	\$174.30	\$130,000.00	to roads/sno	\$21,807.09
Excise, Boat	\$3,028.60	\$874.50		\$20,000.00	\$3,903.10	\$20,000.00			\$3,903.10
Fire and Rescue	\$8,250.00	\$0.00			\$8,250.00	\$0.00			\$8,250.00
General Assistance	\$33,543.00	\$364.63		\$0.00	\$33,907.63	\$0.00	\$0.00		\$33,907.63
Hall Repairs, Paint & Maintenance	\$7,037.18				\$7,037.18	\$0.00			\$7,037.18
Hall Yard Improve	\$2,695.00	\$1,351.00	\$24,000.00		\$28,046.00	\$12,295.80			\$15,750.20
Insurance	\$2,438.50	\$18,543.44			\$20,981.94	\$71.00		\$18,472.44	\$0.00
Interest									
Marion Transfer			\$18,000.00		\$18,000.00	\$14,940.80		\$0.00	\$3,059.20
Snow Removal	\$35,933.00		\$110,000.00	\$80,000.00	\$225,933.00	\$147,674.77	\$0.00		\$78,258.23
State Roads LRAP	\$39,324.00	\$22,612.00			\$61,936.00	\$0.00			\$61,936.00
Town Roads	\$83,575.00	\$0.00	\$20,000.00	\$50,000.00	\$153,575.00	\$35,594.25			\$117,980.75
Pioneer Broadband	\$30,231.01	\$0.00			\$30,231.01	\$0.00			\$30,231.01
Tax Abatements	\$596.00	\$0.00	\$6,000.00		\$6,596.00	\$2,345.99			\$4,250.01
Town of Pembroke			\$1,000.00		\$1,000.00				\$0.00
Gov. Organizations			\$1,700.00		\$1,700.00	\$1,610.00	\$0.00		\$90.00
Maine Municipal			\$0.00		\$0.00	\$418.50			\$6.50
WC Council Gov			\$0.00		\$0.00				\$0.00
<b>Charities</b>									
Agency on Aging			\$300.00		\$300.00	\$300.00			\$0.00
Lifeflight			\$300.00		\$300.00	\$300.00			\$0.00
Community Partner			\$500.00		\$500.00	\$500.00			\$0.00
WIC			\$100.00		\$100.00	\$100.00			\$0.00
			<b>Municipal Part=</b>		<b>\$267,400.00</b>				
<b>Schools</b>	\$450,963.00	\$452,432.89	\$374,162.40		\$1,277,558.29	\$832,920.96			\$444,637.33
County Tax		town+ schools			\$0.00				\$0.00
Overlay			\$62,773.00		\$62,773.00	\$62,773.00			\$0.00
State Revenue Shar	\$7,159.00	\$70,247.65	\$28,215.39		\$568.95	\$568.95	\$0.00		\$568.95
Homestead Exempt	\$6,044.44	\$45,593.00	-\$45,631.24		-\$38.74				\$1,589.44
Moosehorn Refuge		\$1,545.00			\$7,589.44		\$6,000.00		\$1,589.44
Veterans		\$873.00			\$873.00				\$0.00
Tree Growth		\$13,694.72			\$13,694.72				\$0.00
BETE	\$4.00	\$9,045.00	-\$7,228.95		\$6,320.05				\$0.00
	\$787,795.49		\$607,352.90	\$700.00	\$608,052.90				
<b>Commitment</b>									



## UNPAID TAX LIENS, DECEMBER 31, 2023

### 2014 Unpaid Taxes

Brown, Eileen .....	\$ 78.60
Vining, Krista (BAL.) .....	604.93
Total 2014 .....	<b>\$683.53</b>

### 2015 Unpaid Taxes

Brown, Eileen .....	\$ 88.43
Total 2015 .....	<b>\$88.43</b>

### 2016 Unpaid Taxes

Cheney, Clifford & Beatrice .....	138.84
Cheney, Clifford & Beatrice .....	2,323.80
Total 2016 .....	<b>\$2,462.64</b>

### 2017 Unpaid Taxes

Cheney, Clifford & Beatrice .....	159.21
Cheney, Clifford & Beatrice .....	2,690.91
James, Calvin G. (BAL.) .....	542.45
Total 2017 .....	<b>\$3,392.57</b>

### 2018 Unpaid Taxes

Brown, Eileen .....	140.40
Brown, Diane .....	2,334.80
Cheney, Clifford & Beatrice .....	158.60
Cheney, Clifford & Beatrice .....	2,004.60
James, Calvin G. ....	2,870.40
Jones, Roberta MacGregor .....	\$2,568.80
Jones, Roberta MacGregor .....	774.46
Total 2018 .....	<b>\$10,852.06</b>

### 2019 Unpaid Taxes

Brown, Diane .....	1,975.60
Brown, Eileen .....	118.80
Cheney, Clifford & Beatrice .....	134.20
Cheney, Clifford & Beatrice .....	1,696.20
James, Calvin G. ....	2,428.80
Jones, Roberta MacGregor .....	2,173.60
Jones, Roberta MacGregor .....	763.40
Total 2019 .....	<b>\$9,290.60</b>

### 2020 Unpaid Taxes

Brown, Diane .....	1,780.80
Brown, Eileen .....	113.40
Cheney, Clifford & Beatrice .....	\$128.10
Cheney, Clifford & Beatrice .....	1,514.10

## Unpaid Taxes, Continued

### 2020 Unpaid Taxes, continued

James, Calvin G .....	2,213.40
Jones, Roberta MacGregor .....	2,074.80
Jones, Roberta MacGregor .....	728.70
Jones, Roberta MacGregor .....	315.00
Total 2020 .....	<b>\$8,868.30</b>

### 2021 Unpaid Taxes

**Booth, Ann (Balance) .....	141.47
Brown, Diane (LE) .....	1,807.05
Brown, Eileen .....	113.40
Carr, Gordon (Balance) .....	325.98
Cheney, Clifford & Beatrice .....	128.10
Cheney, Clifford & Beatrice .....	1,546.65
James, Calvin G .....	2,239.65
Jones, Roberta MacGregor .....	2,074.80
Jones, Roberta MacGregor .....	728.70
Jones, Roberta MacGregor .....	315.00
**Thayer, Jasper .....	2,898.00
Vining, Krista R. (Balance) .....	783.73
Totals for 2021 .....	<b>\$13,102.53</b>

### 2022 Unpaid Taxes

Andrews, Jonathan .....	\$1,241.10
**Booth, Ann .....	987.00
Boyce, Aaron .....	501.90
Brown, Diane (LE) .....	1,849.05
Brown, Eileen .....	113.40
Brown, Lowell .....	1,166.55
Carr, Gordon .....	1,036.35
Cheney, Clifford & Beatrice .....	128.10
Cheney, Clifford & Beatrice .....	1,598.73
Gordwood, Sandra .....	1,023.75
James, Calvin G .....	2,281.65
Jones, Roberta MacGregor .....	2,074.80
Jones, Roberta MacGregor .....	728.70
Jones, Roberta MacGregor .....	315.00
Sawyer, Thomas .....	1,970.85
Small, Mark .....	269.79
Small, Rachel .....	1,114.05
**Thayer, Jasper .....	3,042.90
Vining, Krista .....	1,336.65
Totals for 2022 .....	<b>\$22,780.32</b>

### \*\*PAID SINCE BOOKS CLOSED

<b>Totals for 2014 through 2022 .....</b>	<b>\$71,520.98</b>
---	--------------------

## 2023 AUDITOR'S REPORT

**James W. Wadman**

**CERTIFIED PUBLIC ACCOUNTANT**

James W. Wadman, C.P.A.  
 Ronald C. Bean, C.P.A.  
 Kellie M. Bowden, C.P.A.  
 Wanese L. Lynch, C.P.A.

**Communications with Those Charged with Governance at the Conclusion of the Audit**

July 19, 2023

Members of the Board of Selectmen  
 Town of Charlotte  
 P.O. Box 55  
 Charlotte, ME 04666

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Charlotte (the Town) for the year ended December 31, 2022. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated December 15, 2022. Professional standards also require that we communicate to you the following information related to our audit.

**Significant Audit Findings**

**Qualitative Aspects of Accounting Practices**

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Town are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended December 31, 2022. We noted no transactions entered into by the Town during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the governmental activities financial statements was:

TEL.(207)667-6500  
 FAX.(207)667-3636

295 MAIN STREET  
 P.O. BOX 889  
 ELLSWORTH, MAINE 04605

Management's estimate of the capital asset depreciation is based on estimated useful lives of the assets at the date of construction or acquisition. We evaluated the key factors and assumptions used to develop the capital asset depreciation in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of deferred outflows, deferred inflows and unfunded pension liability related to the Maine Public Employees Retirement System defined benefit plan.

We evaluated the key factors and assumptions used to develop the deferred outflows, deferred inflows and unfunded pension liability in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

#### Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

#### Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. The following material misstatements detected as a result of audit procedures were corrected by management: unavailable property tax revenue adjustment, recording of accounts receivable and accounts payable, and adjusting reserved fund balances.

#### Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### Management Representations

We have requested certain representations from management that are included in the management representation letter dated July 19, 2023.

#### Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Town's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

#### Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Town's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to management discussion and analysis, budgetary comparison schedule, pension and other post-employment benefits disclosures that required supplements (RSI) the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on combining statements, which accompany the financial statements but are not RSI. With respect to the supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the information and use of the Members of the Board of Selectmen, and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully Submitted,

*James W. Wadman, C.P.A.*

James W. Wadman, C.P.A.

<i>TOWN OF CHARLOTTE</i>		<i>Exhibit A</i>
<i>STATEMENT OF NET POSITION</i>		
<i>DECEMBER 31, 2022</i>		
<i>Assets and Deferred Outflows of Resources</i>		<i>Governmental Activities</i>
<i>Assets:</i>		
Cash and Equivalents		666,576
Receivables		
Taxes		360,974
Tax Liens		77,827
Due From Other Governments		48,308
Capital Assets:		
Land		23,753
Other Capital Assets, Net of Depreciation		839,816
<b>Total Assets</b>		<b>2,017,254</b>
<i>Deferred Outflows of Resources:</i>		
Related to Pensions		19,918
Related to Other Post Employment Benefits		10,030
<b>Total Deferred Outflows of Resources</b>		<b>29,948</b>
<b>Total Assets and Deferred Outflows of Resources</b>		<b>2,047,202</b>
<i>Liabilities, Deferred Inflows of Resources and Net Position</i>		
<i>Liabilities:</i>		
Accounts Payable		2,778
Long-term Liabilities:		
School Department Compensated Absences		11,200
Net Pension Liability		8,179
Net Other Post Employment Benefits Liability		35,444
Due Within One Year		1,708
Due in More Than One Year		747
<b>Total Liabilities</b>		<b>60,056</b>
<i>Deferred Inflows of Resources:</i>		
Related to Pensions		12,533
Related to Other Post Employment Benefits		1,194
<b>Total Deferred Inflows of Resources</b>		<b>13,727</b>
<i>Net Position:</i>		
Net Investment in Capital Assets		863,569
Restricted Net Position		530,457
Unrestricted Net Position		579,393
<b>Total Net Position</b>		<b>1,973,419</b>
<b>Total Liabilities, Deferred Inflows of Resources and Net Position</b>		<b>2,047,202</b>

The notes to financial statements are an integral part of this statement.

*TOWN OF CHARLOTTE*  
*STATEMENT OF ACTIVITIES*  
*FOR THE YEAR ENDED DECEMBER 31, 2022*

*Exhibit B*

<i>Functions/Programs</i>	<i>Program Revenues</i>			<i>Net (Expense) Revenue and Changes in Net Position</i>
	<i>Expenses</i>	<i>Fees, Fines, and Charges for Services</i>	<i>Operating Grants</i>	
<i>Primary Government</i>				<i>Total Governmental Activities</i>
<i>Governmental Activities</i>				
General Government	96,069	19,979		(76,090)
Protection	31,427	30		(31,397)
Health & Sanitation	17,562	-		(17,562)
Public Works	217,304	-	19,608	(197,696)
Social Services	2,943		578	(2,365)
Education	826,706	243	479,053	(347,410)
State On-Behalf Contributions	33,871		33,871	-
Unclassified	3,970			(3,970)
Assessments	67,194			(67,194)
<i>Total Governmental Activities</i>	<u>1,297,046</u>	<u>20,252</u>	<u>533,110</u>	<u>(743,684)</u>
<i>Total Primary Government</i>	<u>1,297,046</u>	<u>20,252</u>	<u>533,110</u>	<u>(743,684)</u>
<i>General Revenues:</i>				
Taxes				
Property				589,713
Auto Excise				95,006
Interest/Costs on Taxes/Liens				2,222
Intergovernmental Revenues				143,596
Interest Income				3,159
Departmental Revenues				1,381
Other Local Sources				-
<i>Total Revenues, Special Items and Transfers</i>				<u>835,077</u>
<i>Changes in Net Position</i>				91,393
<i>Net Position - Beginning</i>				<u>1,882,026</u>
<i>Net Position - Ending</i>				<u>1,973,419</u>

The notes for financial statements are an integral part of this statement.

<i>TOWN OF CHARLOTTE</i>			<i>Exhibit C</i>
<i>BALANCE SHEET - GOVERNMENTAL FUNDS</i>			
<i>DECEMBER 31, 2022</i>			
<i>Assets</i>	<i>General Fund</i>	<i>Permanent Funds</i>	<i>Total</i>
Cash and Equivalents	633,565	33,011	666,576
Receivables			
Taxes	360,974		360,974
Tax Liens	77,827		77,827
Due from Other Governments	48,308		48,308
<b>Total Assets</b>	<b>1,120,674</b>	<b>33,011</b>	<b>1,153,685</b>
<i>Liabilities, Deferred Inflows of Resources and Fund Balances</i>			
<i>Liabilities</i>			
Accounts Payable	2,778		2,778
<b>Total Liabilities</b>	<b>2,778</b>	<b>-</b>	<b>2,778</b>
<i>Deferred Inflows of Resources:</i>			
Property Taxes Collected in Advance	-		-
Unavailable Property Taxes	196,638		196,638
<b>Total Deferred Inflows of Resources</b>	<b>196,638</b>	<b>-</b>	<b>196,638</b>
<i>Fund Balances</i>			
Non-Spendable		13,150	13,150
Restricted	497,446	19,861	517,307
Assigned	290,344		290,344
Unassigned	133,468		133,468
<b>Total Fund Balances</b>	<b>921,258</b>	<b>33,011</b>	<b>954,269</b>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Balances</b>	<b>1,120,674</b>	<b>33,011</b>	<b>1,153,685</b>
Amounts reported for governmental activities in the Statement of Net Position are different because:			
Total Fund Balance			954,269
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds, net of accumulated depreciation of \$2,022,554			863,569
Certain long-term liabilities are not due and payable from current financial resources and, therefore, are not reported in the funds:			
Net Pension Liability			(8,179)
Net Other Post Employment Benefits Liability			(35,444)
Capital Leases Payable			(2,455)
School Department Compensated Absences			(11,200)
Deferred outflows, deferred inflow of resources related to pension plans			7,385
Deferred outflows, deferred inflow of resources related to other post employment benefits			8,836
Certain long-term assets are not available to pay for current fund liabilities and, therefore, are deferred in the funds:			
Unavailable Property Taxes			196,638
<b>Net Position of Governmental Activities</b>			<b>1,973,419</b>
The notes to financial statements are an integral part of this statement.			



**TOWN OF CHARLOTTE**  
**STATEMENT OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED DECEMBER 31, 2022**

*Exhibit D*  
*Page 1 of 2*

	<i>General Fund</i>	<i>Permanent Funds</i>	<i>Total Governmental Funds</i>
Revenues			
Taxes	612,153		612,153
Intergovernmental Revenues	676,706		676,706
Departmental Revenues	36,639		36,639
Other Local Sources	3,047	112	3,159
<b>Total Revenues</b>	<b>1,328,545</b>	<b>112</b>	<b>1,328,657</b>
Expenditures			
General Government	94,666		94,666
Protection	27,677		27,677
Health & Sanitation	17,562		17,562
Public Works	181,976		181,976
Social Services	2,943		2,943
Education	832,410		832,410
State On Behalf Contributions	33,871		33,871
Unclassified	3,970	-	3,970
Assessments	67,194		67,194
<b>Total Expenditures</b>	<b>1,262,269</b>	<b>-</b>	<b>1,262,269</b>
Excess of Revenues Over (Under) Expenditures	66,276	112	66,388
Fund Balance - Jan 1	854,982	32,899	887,881
<b>Fund Balance - December 31</b>	<b>921,258</b>	<b>33,011</b>	<b>954,269</b>

(Continued)

The notes to financial statements are an integral part of this statement.

*TOWN OF CHARLOTTE  
 RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,  
 AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
 TO THE STATEMENT OF ACTIVITIES  
 FOR THE YEAR ENDED DECEMBER 31, 2022*

*Exhibit D  
 Page 2 of 2*

Net change in fund balances - total governmental funds	66,388
Amounts reported for governmental activities in the Statement of Activities are different because:	
Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds:	
Unavailable Property Taxes	59,782
Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the assets:	
Capital asset purchases capitalized	32,096
Depreciation expense	(86,737)
Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds:	
Pension Plans (Deferred Outflows, Net Pension Liability, Deferred Inflows)	6,084
Other Post Employment Benefits Plans (Deferred Outflows, Net Pension Liability, Deferred Inflows)	(5,009)
School Department Compensated Absences	(415)
Bond proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the statement of net position. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position:	
Lease principal payments	<u>19,204</u>
Change in net position of governmental activities	<u><u>91,393</u></u>

The notes to financial statements are an integral part of this statement.

**TOWN OF CHARLOTTE** *Exhibit G*  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES**  
**IN FUND BALANCE - BUDGET VS ACTUAL - UNASSIGNED FUND BALANCE**  
**FOR THE YEAR ENDED DECEMBER 31, 2022**

	<i>Original Budget</i>	<i>Final Budget</i>	<i>Actual</i>	<i>Variance Favorable (Unfavorable)</i>
<b>Revenues</b>				
Taxes	669,300	669,300	612,153	(57,147)
Intergovernmental Revenues	65,822	65,822	66,758	936
Departmental Revenues			535,878	535,878
Other Local Sources			3,047	3,047
<b>Total Revenues</b>	<b>735,122</b>	<b>735,122</b>	<b>1,217,836</b>	<b>482,714</b>
<b>Expenditures (Net of Departmental Revenues)</b>				
General Government	85,519	85,519	120,504	(34,985)
Protection	29,000	29,000	28,606	394
Health & Sanitation	20,000	20,000	20,000	-
Public Works	220,000	220,000	239,608	(19,608)
Social Services	1,200	1,200	1,778	(578)
Education	381,757	381,757	861,053	(479,296)
Unclassified	6,000	6,000	7,381	(1,381)
Assessments	91,646	91,646	64,790	26,856
<b>Total Expenditures</b>	<b>835,122</b>	<b>835,122</b>	<b>1,343,720</b>	<b>(508,598)</b>
<b>Excess Revenues Over Expenditures</b>	<b>(100,000)</b>	<b>(100,000)</b>	<b>(125,884)</b>	<b>(25,884)</b>
<b>Other Financing Sources</b>				
Transfers In	80,000	80,000	80,000	-
<b>Total Other Financing Sources</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>-</b>
<b>Net Change in Fund Balance</b>	<b>(20,000)</b>	<b>(20,000)</b>	<b>(45,884)</b>	<b>(25,884)</b>
<b>Beginning Unassigned Fund Balance</b>			<b>179,352</b>	
<b>Ending Unassigned Fund Balance</b>			<b>133,468</b>	
<b>Reconciliation to Exhibit C:</b>				
Unassigned Fund Balance			133,468	
Encumbered Fund Balance			780,631	
Municipal Revenue Sharing			7,159	
<b>Total Fund Balance Exhibit C</b>			<b>921,258</b>	
<b>Reconciliation to Exhibit D:</b>				
Total Revenues per above			1,217,836	
Municipal Revenue Sharing			76,838	
State On-Behalf Contributions			33,871	
<b>Total General Fund Revenues per Exhibit D:</b>			<b>1,328,545</b>	
<b>Reconciliation to Exhibit D:</b>				
Total Expenditures per above			1,343,720	
Encumbrances			(115,322)	
State On-Behalf Contributions			33,871	
<b>Total General Fund Expenditures per Exhibit D:</b>			<b>1,262,269</b>	

### TOWN CLERK'S REPORT Vital Statistics for the Year 2023

Marriages:	3
Deaths:	6
Births:	3

Respectfully submitted,  
/S/ Janice Scanlon, Town Clerk

### TAX COLLECTOR'S REPORT December 31, 2023

Commitment .....	TAXES NOT YET COMMITTED
Less Abatement .....	
Total Commitment .....	\$
Collected Taxes .....	\$
Uncollected Taxes .....	
Plus Discount .....	
Total .....	\$

#### AUTOMOBILE EXCISE TAX:

Collected .....	\$88,554.44
Paid Treasurer .....	\$88,554.44

#### BOAT EXCISE TAX:

Collected .....	\$874.50
Paid Treasurer .....	\$874.50

Respectfully submitted,  
/S/ Janice Scanlon, Tax Collector

<b>Perpetual Care Lots Round Pond Cemetery</b>		
	(V) Veteran, (S) Section, (R) Row, (L) Lot	
Date Established	Name on Lot and Map Number	Amount
1927 & 1994	(V) John H. Annas <i>S2, R8, L3</i>	500.00
07-10-1967	(V) Alonzo and Martha Annis <i>S1, R3, L1</i>	150.00
04-19-1979	Cassius and Gladys Bridges Wm. And Wellington Ayer <i>S2, R8, L1</i>	200.00
03-02-1964	(V) Harris Ayers – Everett Allen <i>S1, R2, L7</i>	200.00
10-26-1961	Charles and Izzie Ayers <i>S1, R2, L11</i>	100.00
07-27-1989	Blakelin, Lincoln <i>S1, R4, L13</i>	500.00
11-09-1988	Boardway – Smith <i>S1, R2, L15</i>	500.00
02-19-1982	Lewis Clark <i>S1, R4, L16</i>	100.00
10-13-1986	Nelson and Nellie Craig <i>S1, R2, L16</i>	200.00
04-14-1978	Frank Damon <i>S1, R4, L7</i>	200.00
05-14-1991	Damon (Arthur) and Cary <i>S2, R5B, L6</i>	500.00
06-13-1991	Hermon and Ruby Farries <i>S1, R3, L13</i>	500.00
02-15-1982	Enoch Fisher (Paid by Helen S. Melvin) <i>S1, R2, L7 &amp; L10</i>	100.00
07-14-1975	(V) Jacob Frost <i>S2, R6, L11</i>	200.00
04-01-1920	L. W. Gardner <i>S1, R4, L1</i>	100.00
09-05-1946	Lucius Mahar <i>S2, R7, L6</i>	100.00
01-15-1924	(V) Lorimer McGlauflin <i>S1, R3, L8</i>	200.00
01-05-1955	Oscar Noddin <i>S2, R6, L2</i>	100.00
07-27-1989	Russell and Doris Sadler <i>S3, R5B, L4</i>	500.00
07-26-1949	Myrtle Fisher Seaverns (Edwin Fisher lot) <i>S1, R3, L11</i>	200.00
07-14-1980	Clarence and Ada Smith <i>S2, R8, L12</i>	200.00
03-31-1938	Henry Sprague <i>S2, R5, L1</i>	100.00
07-09-1942	A. L. Sylvester and Ansel Fisher <i>S1, R4, L2</i>	100.00
01-30-1993	Albert and Susie Damon <i>S2, R5, L2</i>	500.00
04-07-1995	(V) Arthur and Mabel McGlauflin <i>S2, R8, L11</i>	500.00
02-21-1997	C. W. Fleming Willard and Gladys Featherson <i>S2, R8, L2</i>	500.00
02-21-1997	F. J. Annas Leo and Ethel Annas <i>S2, R8, L5</i>	500.00
07-09-1997	Harley, Lucy, Edna Baker <i>S2, R5B, L7</i>	500.00
06-05-1998	(V) Woodrow and Fran McDonald <i>S(on right), R5, L1</i>	500.00
09-16-1998	(V) Dwight and Janice Ferry <i>S1, R1, L11</i>	500.00
02-16-2001	Laurence and Merna Damon Isaiah and Roy Damon <i>S2, R6, L13</i>	500.00
02-20-2001	(V) Nelson and Elva Smith <i>S2, R6B, L1</i>	500.00
05-31-2001	Merton and Grace Hatton <i>S2, R5B, L1</i>	500.00
02-18-2002	(V) Bernard and Cyrena Veader <i>S3, L1</i>	500.00
10-15-2005	Robert Barr, Jr. <i>S2, R7B, L5</i>	500.00
03-28-2011	(V) Alan and Ruth Nuttall <i>S2, R7, L15</i>	500.00
03-26-2012	(V) Malcolm Carlisle <i>S2, R5B, L13</i>	500.00
Total		\$12,650.00

## EIGHTH GRADE GRADUATION 2023



Four students graduated on June 9, 2023 from Charlotte Elementary School. Those shown are Isla Wood, Coburn Morris and Gaige Farrar. Absent was Jeremy McGuire.



Schoolboard member Krista Vining presents Isla Wood (left), Gaige Farrar (right) and Coburn Morris (below left) with their diplomas with assistance from Principal Peggy White.



Photo to the right is Gaige Farrar, Coburn Morris and Isla Wood celebrating their successful graduation.



# Charlotte Elementary School

1006 Ayers Junction Road, Charlotte, ME 04666  
 (207) 454-2668 - FAX (207) 454-7399  
[www.charlotteschool.net](http://www.charlotteschool.net)

*"Where it takes a community to educate a child."*

## ADMINISTRATOR'S REPORT—2023-2024

### ENROLLMENT

The Charlotte Elementary School had an enrollment of 12 students in Kindergarten through grade 8 as of March 13, 2024.

Grades	PK	K	1	2	3	4	5	6	7	8	Total
<b>Total Elem. School</b>	0	1	2	1	0	3	0	3	1	1	<b>12</b>

Grades	9	10	11	12	Total
<b>Total Secondary</b>	4	3	2	3	<b>12</b>

### STAFF

Staff at the elementary school this year include: Teaching Principal Special Education, Title Charissa LaFreniere; Grades K-4, and Technology Coordinator Candace Stanhope; Grades 5-8, Meredith Dow; Ed. Tech, Jessa Cushing; itinerant Music Teacher, Kristopher Paprocki; Secretary, Laura Jean Lord; Custodian, Kristen Reardon; and Bus Driver Dave Hanby. Social Emotional Learning services are provided by Ashley Seeley-Williams. Gifted and Talented provided by Melissa Mitchell. Health services provided by Gracie Rockwood.

Our school also receives services from staff members at the Central Office and the Office of Special Services. Additional services are provided by AMHC.

### EIGHTH GRADE GRADUATION

Four eighth grade students graduated in the Spring of 2023. The 8<sup>th</sup> graders held their graduation on June 8th. It was a glow in the dark theme.

### STANDARDS-BASED REPORT CARDS

For the 2022-2023 School year, all students in Grades K-8 will receive trimester report cards. Grades K-8 use Otus, a Common Core and Maine State standards and progress is determined by Mastery, Progressing, and Limited Progress for each standard.

### OPEN HOUSE

A Back-to-School Night was held on Wednesday, August 30, 2023. We met in the gym to review the Standard Operating Procedures. New families were welcomed and introduced to our school family. School Friends sponsored a back-to-school hot dog dinner which was followed by a short program in the gym. Parents and students also visited the classroom.

**RESPONSE TO INTERVENTION (RTI)**

To monitor student advances, the RTI team meets by-weekly to design and implement intervention strategies to promote the academic, physical, emotional, and social success of each student.

**STUDENT TESTING**

The Northwest Evaluation Association (NWEA) assessment system measures growth and proficiency. Assessments are done in the Fall, Winter, and Spring to show student's individual achievement scores as well growth measures. Students in grades PK-8 currently take part in NWEA testing. The NWEA is also used for statewide testing, using the Spring achievement scores for grades 3-8. Additional assessments include DIBELS, PAR and classroom tests pertaining to core subject areas.

**TECHNOLOGY**

Using technology in schools in the 21<sup>st</sup> century plays an increasingly important part in teaching elementary-age children. While we cannot know for certain which technical skills will be most in demand for the jobs of the future, we can identify the academic skills that underpin our technological world. Teachers are using various technology-based education resources by integrating them into our curriculum, as well as using it to track student progress. With the help of Maine's Laptop Initiative (MLTI) and ESSER grants, iPads are available for all students.

**GIFTED AND TALENTED PROGRAM**

Our elementary gifted and talented (G&T) program continues to be mandated and funded by the State. Studies conducted over the past several years have consistently substantiated both the need for and benefits of gifted and talented education. Such programs have been shown to increase student achievement, reduce the drop-out potential among high achieving students, and develop aspirations for post-secondary education and careers. The Gifted and Talented Program is available through a grant written by the G&T teacher. It is state funded.

**CHARLOTTE SCHOOL FRIENDS**

The parent-teacher group, School Friends, continues to raise money for many activities including special guests and programs. The parent group also sponsors special events for students and their families, as well as the community. Joined by teachers, School Friends can provide special activities to students. Efforts this past year include Teacher appreciation day, playground upkeep and clean-up day. Efforts this year have included: a Halloween Party, The Grinch, helping with the Christmas concert, Spirit week Carnival and various celebrations. The School Friends created a Facebook page to communicate events and fundraisers. The page's link is: <https://m.facebook.com/charlotteschoolfriends/>

**VOLUNTEERS**

Charlotte School works with Penquis Foster Grandparent program as volunteers to provide support to students in the classroom. Coaches serve as volunteers, donate their time and



3

talents, and help make school sports possible at Charlotte. Other volunteers have joined us in the past and are an essential part of the educational experience of our students.

### **HEALTH & SAFETY**

- Our school nurse, Gracie Rockwood, visits the school to review immunization and health records and conducts annual vision and hearing screenings for students. She organized an immunization clinic for incompliant students.
- Washington County Children's Program continues to offer their dental health program to our students including weekly fluoride rinses and periodic dental screenings and sealants.

### **FRESH FRUITS AND VEGETABLES PROGRAM**

The Fresh Fruits and Vegetables Program began in September and continues all year. Through a Federal grant, we are able to provide a variety of fresh fruits and vegetables that are served mid-morning.

### **FOOD SMART**

Once a month, Food Smart, part of Healthy Acadia, works with grades PreK-4 on the importance of fruits and vegetables. Pk-4 is introduced to a new fruit or vegetable.

### **FIELD TRIPS, SPECIAL GUESTS, AND ACTIVITIES**

Bob Cook, on behalf of the Shriners, offered tickets to the Shrine Circus to all 4<sup>th</sup> graders.

Field trips and special guests and activities included:

- Yoga with Eastport Arts Center
- Pembroke Library
- Healthy Acadia
- Bob Stuart of Cobscook Bay Future of Maine met with grades 3-8 to talk to them about college aspirations. Students were given a chance to apply for a \$100 scholarship by filling out an application and writing an essay following guidelines in the application.
- Other activities included Biking, apple cider pressing, snowshoeing and cross-country skiing. Equipment was provided by Cobscook Shores, Inc., Winter Outdoor Education Program. Additional support was provided by parent volunteers and School Friends.
- We went pumpkin picking at Ernest James in Charlotte.

### **ATHLETICS**

As participants in the Eastern Washington County Elementary Athletic League, our students participate in several sports - cross-country, basketball in Alexander.

**TITLE FUNDING**

We are pleased to have Jennifer Bristol who continues to serve as the school's Every Student Succeeds Act (ESSA) Coordinator.

**LUNCH PROGRAM**

Meals are provided to students who are registered at Charlotte School. This is made possible through the National School Lunch Program. This year, breakfast and lunch were provided at no cost for all students under the Seamless Summer Options program, part of the National USDA food service program. A new Food Service system was added at the beginning of the 2021-2022 school year called Meal Time. Meal Time is used to manage cafeteria accounts, used for tracking and reporting purposes and available to parents to make meal deposits and pay fees.

**FOOD PANTRY**

Weekend backpacks of food are provided to children who sign up through the Irene Chadbourne Ecumenical Food Pantry in Calais.

**PROFESSIONAL DEVELOPMENT**

Professional development efforts were available to support the various goals this year. Special attention was given to: Otus, Maine DOE webinars. Teachers continue to model for students as self-motivated lifelong learner by pursuing professional development in various interest areas. Throughout the year, teachers attend workshops, classes, and/or webinars on a variety of topics including:

- Maine Laptop Initiative (MLTI)
- McKinney Vento
- iObservation instructional and leadership improvement system
- Gifted and Talented
- NWEA testing
- Synergy and NEO student reporting
- Otus
- Meal Time
- Infinite Visions
- Mandatory district-wide trainings—blood borne pathogens, bullying, FERPA, gender equity, Maine Freedom of Access Act, restraint and seclusion rules, and sexual harassment prevention.

**CRISIS MANAGEMENT**

The safety of our students is taken very seriously. As part of this plan, school-wide practice drills are conducted. Visitors, service technicians and delivery persons are required to register at the office.

## **BUILDING AND EQUIPMENT MAINTENANCE**

**WATER SYSTEM-** Various water sampling, testing, and recording is done each month—alkalinity, chlorination, pH. Quarterly sampling for arsenic and coliform, and annual sampling for lead and copper, and nitrates and nitrites is also done. There has also been a change to the lead reporting frequency and allowable levels in the water. As noted by the Superintendent, we will be required to meet the requirements in all consumable locations including water fountains and cooking water sources. This level is to remain at under 4ppb, where levels over 15 ppb will require treatment actions. Training will be conducted to perform the tests. Routine water equipment maintenance is done by the school's water operator, Norlen's Water Treatment, of Orrington. Monthly reports are sent to Norlen's and Maine's Department of Human and Health Services for verification.

## **SCHOOL GROUNDS**

School Friends have provided seasonal decorations in our planters by the door as well as upcoming spring clean-up, sweeping and playground maintenance etc. Ms. Cushing and Mrs. White, along with her students planted flowers in the Trent James Memorial Garden.

## **COMMUNITY SERVICES**

In addition to providing our children an excellent education, Charlotte Elementary School is pleased to be able to offer several services to the community:

- Use of a copier (10¢ per page). Use of a FAX (\$1 plus 25¢ per page)
- WIFI access using the Charlotte Guest account.
- The community has been able to check out the Gym and Kitchen for community events—including recreation basketball, birthday parties, wedding and baby showers, family reunions, classes, and town meetings, among others.
- 

## **MUSIC CONCERT**

This year's winter concert took place on December 14th. Members of School Friends provided hot cocoa and cookies. Students and guests were greeted by Santa who came following the concert and distributed special gifts

## **SPECIAL THANK YOUs and CLOSING**

Special thank you to parents and the community for continued support. Parents have made a special effort to transport their children to and from school. Donations have been made to support various activities, and parents have taken extra effort to keep their children healthy.

We trust that this summary will inform you of the accomplishments of your school and of the progress of your students. On behalf of the School Committee and the school staff, we thank you for your continued support of our school system.

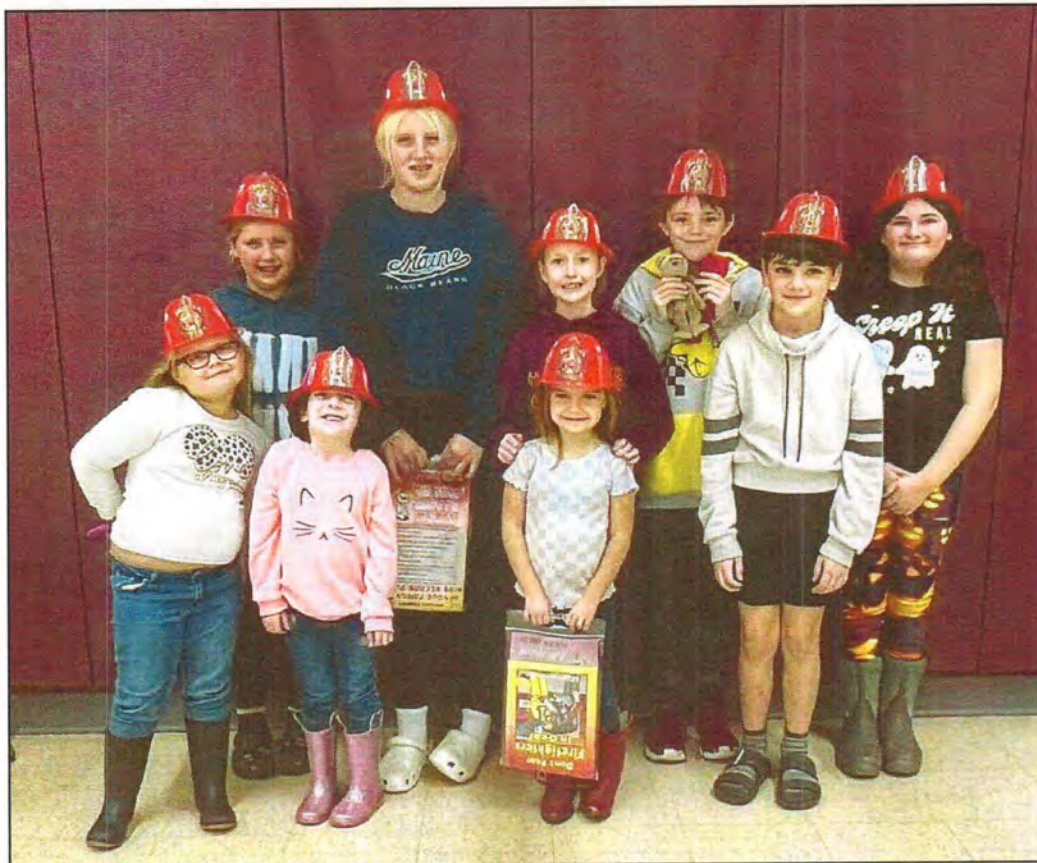
Respectfully submitted,

/s/ Charissa LaFreniere  
Principal

/s/ Mary Ellen Day  
Superintendent of Schools

## CHARLOTTE ELEMENTARY SCHOOL FIRE PREVENTION

Students enjoyed having Charlotte Volunteer Fire & Rescue members come to the school on October 18, 2023 to speak to them about fire prevention.



## CHARLOTTE ELEMENTARY SCHOOL



Students visited “Farmer James’ Pumpkin Patch” on October 18, 2023. Ernest James allowed the students to visit his farm to pick a pumpkin to take home.



Five veterans visited the school for Veterans’ Day in November 8, 2023.

## CHARLOTTE ELEMENTARY SCHOOL

School Friends hosted a Thanksgiving dinner for the students, parents, grandparents and guests on November 16, 2023 at the school.



The students helped make pies, apple crisp, butter, pumpkin bread and other items by learning to follow a recipe and use measurement skills to help prepare the meal. They helped decorate, set tables, and clean up as well as using other life skills.

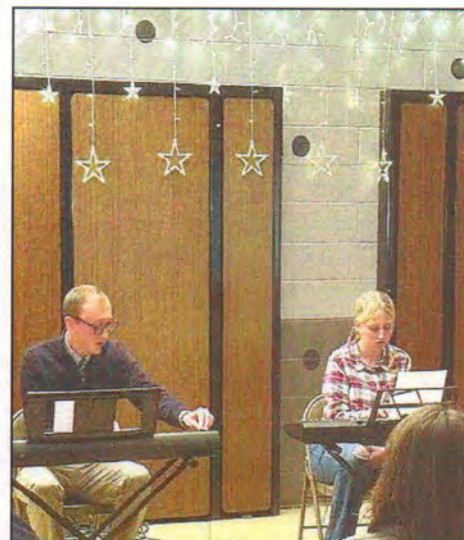
## CHARLOTTE ELEMENTARY SCHOOL CHRISTMAS CONCERT



The Christmas program was directed by music teacher, Mr. Kristopher Paprocki on December 14, 2023 for PreK through Grade 8. The students sang songs, played the handbells, did readings and some students played a solo or duet on different instruments.

Photos below:

On left: Darby Downes and Cora Brown play their clarinets with Mr. Paprocki and on the right: Mr. Paprocki and Ava Reardon play their keyboards.



## CHARLOTTE ELEMENTARY SCHOOL CHRISTMAS CONCERT





## CHARLOTTE MEMORIAL DAY REMEMBRANCE



Over 50 people gathered at Round Pond Cemetery on Monday, May 29, 2023 for the Memorial Day Ceremony on a beautiful spring day.

Charlotte Historical Society sponsored the service and member George Enman volunteered to organize the ceremony. Retired U. S. Army Arthur Carter offered to assist him along with other friends. The honor guard entered the cemetery from the entrance of Round Pond and proceeded to stand near the flagpole and monument that honors Charlotte Veterans.



*Veterans Candelmo and Enman*

The invocation was given. In memory of the departed, the flag was raised and lowered to half-staff by Pat Candelmo who served in U. S. Air Force. He was assisted by U. S. Army Veteran George Enman.



Jane and George Enman placed a memorial wreath on the veterans' monument. The memorial wreath represented veterans buried in Charlotte from the Colonial War, Revolutionary War, War of 1812, Civil War, Spanish American War, World War I and II, Korean War, Vietnam War, Iraqi War and the Cold War.



Mark Peterson sang the national anthem, and a three-round memorial volley and taps were presented by the honor guard. Everyone was asked to sing "God Bless America."



The honor guard departed the service and Major Carter thanked everyone for attending the service. The flowers that were at the entrance, around the flagpole and under the veterans' monument were purchased by CHS as well as those at Damon Ridge Cemetery, Charlotte Volunteer Fire and Rescue Department, Baptist Church and the Town Hall.



## CHARLOTTE VOLUNTEER FIRE & RESCUE 2023 ANNUAL REPORT



Charlotte Volunteer Fire & Rescue (CVFR) officers for 2023 were:

President:	George Cross	Fire Chief:	Vince Day	Board of Directors:
Vice President:	Ed Sawyer	Asst. Chief:	George Cross	Peter Frost
Treasurer:	Herb Clark	Captain:	Jeff Orchard	Jeff Orchard
Secretary:	Sandie Sawyer	Lieutenant:	Zach Orchard	Jarett Withrow
		Lieutenant:	Mike Perkins	
		EMS Director:	Jessica Sawyer	
		Asst. EMS Dir.	George Cross	

CVFR Members in 2023 included:

Herb Clark	Lisa Dereszewski	Mike Perkins	Tiffany Townsend
George Cross	Peter Frost	Ed Sawyer	Peter Trouant
Noah Curtis	Doran Huckins	Jessica Sawyer	Danny Wallace
Vince Day	Jeff Orchard	John Sawyer	Ike Winchester
Vinny Day, Jr.	Zach Orchard	Sandie Sawyer	Jarett Withrow

Several of our members also belong to other area fire departments, such as Calais, Lubec, Meddybemps, Pembroke, Robbinston and Whiting. In addition, we have mutual-aid agreements with all surrounding departments. Our volunteers often join our neighbors in training events as well. Four of our members are currently employed by Downeast Emergency Medical Service (DEEMS).

CVFR was happy to welcome Doran Huckins as a member in April. Doran, Jessica Sawyer’s “Significant Other”, comes with experience on both Lubec and Whiting Fire Departments. He also has experience working aboard watercraft and has a certified US Coast Guard Captain’s License. He is familiar with our area lakes and ponds. He currently still serves on Lubec and Whiting Fire Departments and is employed by DEEMS.

Vinny Day, Jr., successfully completed Firefighter I and II classes at Calais Fire Department in the spring. This is an intensive and time-demanding endeavor and a major commitment on his behalf. This accomplishment brings yet another level of experience to our department!

John Sawyer graduated from Calais High School in 2023 and reached his 18<sup>th</sup> birthday in September, thus earning his promotion from junior firefighter to firefighter for our department. John is looking forward to starting EMT training in the near future. He is currently working part time with DEEMS as an ambulance driver.

Nearly all of our firefighters have been certified in CPR and first aid training, including life-saving skills such as controlling bleeding, clearing airway obstructions, administering NARCAN, etc.

Charlotte Fire & Rescue

2023 Annual Report

2

Charlotte Fire continues its close working relationship with Meddybemps Fire, and the two departments jointly own and financially support the Water Fire & Rescue Service on our local lakes. CVFR firefighter Jarett Withrow has voluntarily stepped up to lead the relatively new Cold-Water Rescue Service portion.

During 2023 the Department responded to 61 incidents:

3	Motor Vehicle Accidents	2 in Charlotte; 1 in Meddybemps
9	Power Outages—(24+ hours)	May 1-2; Sept. 19-20; Dec. 11-12 & 18-21 Station Coverage Provided (Manned & On-Call basis)
1	Flooded Basement	Charlotte
26	Medical Calls	19 in Charlotte; 1 Baring; 5 Meddybemps; 1 Pembroke (Most were lift-assist calls; one choking; one CPR call)
3	Structure Fires	1 Charlotte; 1 Meddybemps; 1 Robbinston Charlotte and Meddybemps calls were malfunctioning pellet stoves; Robbinston call was for water & SCBA crew backup
2	Wildfires	1 Charlotte; 1 Meddybemps (Meddybemps call was a Permitted burn; Charlotte's a burning light pole causing grassfire—grassfire was extinguished/EMEC responded)
8	Special Details	6 Charlotte; 1 Parade Dennysville; 1 Parade Pembroke; Fire Prevention Week at CES; CES Winter Field Day EMS Standby at Round Pond; Pump Testing; Hose Testing; Open House; Hurricane Preparation
9	Training Details	All in Charlotte: Cold-Water Rescue; Extrication; Hazmat Operations; Wildfire Refresher; Mandatory Trainings; Fire & Rescue Boat Operation; Landing Zone Prep; Pump Training/EVOC; FEMA Response Recording

At our first monthly meeting in January CVFR voted to purchase a new Generac generator for the station. The old one had failed us late in 2022, and local repair personnel were unable to service it. By the time we met for our February meeting, the new 18 kw Generac generator had been installed by Riverside Electric, who had rushed the order due to the time of year with its higher chance of outages. This purchase was a wise decision; 2023 had four incidents of 24+ hour outages involving 9 days in which power was lost. The first long outage came on May 1 in which the New Brunswick feeder transmission lines were down. Power was out for approximately 24 hours. Our station was opened for showers, electronics charging, information, and/or other needs for the community.

On a sunny 22-degree day in February 2023 four members of CVFR and two members of the Whiting Department went into the water at Meddybemps Lake. Twice as many additional fellow firefighters manned rescue ropes and stood guard nearby on the ice and on shore while cold-water scenarios played out in the water and on the ice. Prior to this activity, time was spent in the classroom reviewing basic knot tying for rescue ropes with Peter Frost and emergency medical first aid for patients who have been immersed in cold water by EMT Jessica Sawyer. Please note that this training is not for the faint of heart

Charlotte Fire &amp; Rescue

2023 Annual Report

3

and many precautions were in place to ensure safety of all involved on the ice and in the water. Training coordinator for the session was Firefighter Jarett Withrow, assisted by Jessica Sawyer.

In June CVFR revisited their 2022 vote to purchase four new sets of turnout gear for our newest firefighters due to a mandate banning use of *protective layers made of industrial chemicals known as PFAS* as a fire retardant in the gear after 2030. A recent study has found everyday wear and tear increases the amount of the chemicals released from the fabric. However, we had no protective suits for our new recruits, and there was no alternative protection to replace the PFAS; so, the department went ahead with the purchase plans and the suits were ordered.

The Auxiliary voted once again in June to **not** hold the famous summer suppers; however, another quilt had been donated by our talented quilters to be raffled, and the group decided to do a summer craft fair. Thanks to special donations, the fair, and several donated raffle items, the Auxiliary were once again able to raise over \$12,000. Without the annual help from this organization, Charlotte Fire would not have the equipment, training, protective gear, etc. that is currently available for us. A huge thank you to each and every one of you who have worked every year to support our department! We appreciate you!

In July all our vehicles were inspected by a certified inspector; and needed repairs to our rescue unit were completed at Cook's Garage in Pembroke. By September all apparatus had been reregistered, including our rescue boat.

In the middle of September Hurricane Lee struck Maine. While the damages expected were not as bad as predicted, the tree damage and road washouts were significant in Charlotte. The hurricane bypassed much of the state, but it clipped our end of Washington County with its winds and rain. Our Emergency Management Director Lisa Dereszewski worked with CVFR in special preparation training for the FEMA reporting phase regarding storm damage, as well as monitoring for possible hazards throughout the storm. Firefighters spent an evening checking out chainsaws and other equipment to assure they were running properly. Firefighters spent nearly all of the first night of the storm just keeping roadways clear of fallen trees. Approximately two dozen trees were removed from roadways. Then the watch for rising water and washouts became the predominant issue. Some road washouts were averted through berms made in the night by firefighters. Smith Ridge Road between Route 214 and Damon Ridge Road intersection had water over the road in three places at one point. Station Road had water over the road at Fisher Brook. Charlotte Road and Route 214 had spots that were checked regularly as well. MDOT was notified of some needs. Wind damage to our trees was especially significant on Damon Ridge, near Arbo Lane, and on Hilltop Road. The station was once again open around the clock for community members to take showers, charge electronics, etc. At one point Internet and phone service was lost. Thanks to our Emergency Management Director, we were able to contact the proper agencies to help us regain partial communication services. The outage lasted about 36 hours for most of Charlotte's residents.

In October CVFR held an Open House; Maine Forest Service, Meddybemps Fire Department, Downeast EMS, and our Auxiliary were invited to join us. Chief Day and Assistant Chief Cross cooked hot dogs; and chips, desserts, and drinks were also provided—all food items were courtesy of our Auxiliary. During this time trucks and equipment from Charlotte and Meddybemps departments and an ambulance from DEEMS were on hand and open for inspection by the visitors, as was the Charlotte Station. Cold-water

rescue, our newest service, had their operations crew at the ready for answering questions, showing some of their special equipment, and demonstrating a rescue procedure using their cold-water suits.

Chief Day welcomed everyone and introduced Charlotte and Meddybemps firefighters and auxiliary members. He especially thanked the CVFR Auxiliary for all their support and fundraising throughout the years. The working partnerships with Meddybemps Fire and DEEMS are also vital to our department.

Two of our town's selectpersons, Bob Comeau and Ed Sawyer, were on hand to present certificates of appreciation to the firefighters who worked long hours through Hurricane Lee, many using their own vehicles, saws, and gasoline while doing so.

Chief Day gave a history of major purchases over the last twenty years:

In 2004 nine new MSA self-contained breathing apparatus (SCBAs) were purchased with two cylinders each and new turnout gear at a cost of around \$37,000. Our share was approximately \$1,850 which was raised by Charlotte Fire Auxiliary. SCBAs need to be flow tested yearly at a cost of approximately \$1,200 which was paid for with a grant from FEMA Assistance to Firefighters Grants Program (AFG). The carbon-wrapped cylinders have a shelf life of 15 years. In 2019 the cylinders needed to be replaced. We applied for and received a grant from the Steven and Tabitha King Foundation for approximately \$16,000 to replace them.

In 2005 CVFR applied for and was awarded another FEMA AFG grant to purchase Engine 2. It is a 2005 Ford F550 with a 500 gallons-per-minute (gpm) pump and a 300-gallon water tank. It is used as a forestry/rescue vehicle. The price of this vehicle was \$90,000; CVFR's cost was \$4,500 which was raised by Charlotte Fire's Auxiliary. CVFR was also awarded another FEMA AFG grant to purchase the Hurst JAWS and Rescue Equipment. The cost was \$36,000; CVFR's share was \$1,800 which was raised by the Auxiliary. In addition, CVFR received a grant from the Galen Cole Family Foundation for an MSA Thermal Imaging Camera. The grant paid for the camera and a weekend of training for three of our firefighters.

In 2006 Downeast EMS donated Rescue 1. It is a 2000 Ford. The Auxiliary raised money to purchase medical supplies and equipment needed for use with this vehicle.

In 2010 Charlotte and Meddybemps Fire Departments jointly purchased a 1980 17-foot Beachcomber fiberglass boat with trailer and motor from Calais Fire for \$1,011. The Auxiliary raised the money to buy us life jackets, throw lines, and other lifesaving equipment. All firefighters at that time took a Boaters' Safety Course through the Maine Fisheries and Wildlife Department. The motor needed to be replaced; we asked Washington County Firefighters Association if they could help. They purchased a new motor and everything needed to install it at a cost of \$6,400. We used that boat soon after for a successful rescue on Round Pond when a young person tipped over his/her canoe in the middle of the lake. During this rescue firefighters had a tough time getting the victim onto the boat and struggled to keep the boat from capsizing. This was one of the leading factors involved in looking for a different type of watercraft. Larry and Melissa Fisch from Meddybemps heard about our need and in 2021 they very generously

donated a 1986 Basstracker Pontoon Boat and trailer. Charlotte's Assistant Chief George Cross and his brother-in-law Terry donated their time getting the boat and trailer suitable for our needs. The motor from the first boat was able to be mounted on the new-to-us craft. Shortly after this boat was acquired and ready for service, there were two rescue calls on Meddybemps Lake to transport first responders and ambulance crews for medical emergencies on an island. Both Charlotte and Meddybemps Departments have received many monetary donations in relation to the watercraft service. They also received donation of a depth finder to install on the boat. The timeliness and success with the venture have more than repaid the costs incurred!

In 2013 CVFR's old Mack Engine did not pass its pump test, and it was deemed not worth fixing. We learned that Steuben Fire Department had just bought a new truck and were interested in selling their old one—a 1982 Mack with a 750-gpm pump and 1,000-gallon water tank. They were asking \$20,000. Upon hearing about our need and our limited budget, the Steuben town selectmen and town residents at a special meeting voted to sell it to us for \$2,500. Funds were raised by the Charlotte Fire Auxiliary.

In 2017 our old 1976 Dodge Fargo 5,000-gallon tanker had to be taken out of service due to safety concerns. Robbinston Fire loaned us an old Maine Forestry Tanker while we searched for a replacement. We eventually bought the Robbinston tanker for \$5,000. Funds were again raised by the Auxiliary. After this purchase we found a 1988 White/Volvo pumper/tanker for sale in Vestal, New York. It has a 1000-gpm pump and a 2,500-gallon water tank. Vestal Fire was asking \$42,000, but they sold it to us for \$35,000. When it was delivered, we found they had also included over \$5,000 worth of equipment. The funds for this purchase were raised by Charlotte Fire Auxiliary.

In 2022 CVFR members voted to purchase cold-water rescue gear. Approximately \$4,000 was raised by firefighters and the Charlotte Fire Auxiliary. This purchased three rescue suits, throw ropes, water-proof ropes, clips, and a weekend of training. Specialty Response Solutions, Inc., who provided our Hazmat Operations training came down for the weekend with a crew of rescuers and conducted our first training one cold February day on Meddybemps Lake.

In 2023 CVFR purchased the new 18-KW Generac generator at a cost of \$8,700. Once again, Charlotte Fire's Auxiliary raised the funds for this generator. Generator use required in 2023 was nearly record breaking for us, rivaling the 1998 ice storm and long power outage at that event here in Charlotte. It was a timely purchase of this valuable equipment!

Through the years CVFR has received many grants from the Maine Forest Service AFG and the Maine Municipal Association Ed MacDonald Safety Enhancement Grant Program. These funds have been used to purchase hose, portable pumps, back pumps, forestry tools, chainsaws, MSA multimeter, radios, pagers, and other items.

Money received annually from you, Charlotte's taxpayers, goes toward our annual maintenance costs, i.e. fuel for the station and the trucks, lights, phone and Internet service, etc. Thank you for all you have given toward keeping us in operation. Special thanks, too, to those who have

given of their time and talents/certification to help us with repairs and inspections. This department is truly "by the people and for the people."

In December we had two more rain and wind storms with more trees blocking roads and high water to monitor. Both of these outages lasted 24+ hours as well. In addition to the calls, CVFR firefighters participate in monthly meetings and training sessions and do the inspections and station duties that must be completed regularly. If anyone is seriously interested in joining the department, please stop by for an application.

Thank you to all our taxpayers for practicing fire safety and for your support and donations! Without it we could not offer the services that are available!

On January 3, 2024, Assistant Chief George Cross called to order his last meeting as president of Charlotte Volunteer Fire & Rescue. As the meeting ended, Chief Vincent Day presented George with his helmet and a "Retired Firefighter" plaque. In his Facebook posting the following day Chief Day wrote that George had retired from the Charlotte Fire Department and added: "On behalf of the entire staff I would like to give a huge 'thank you' to George for his 22 years of service to CVF&R and the Town of Charlotte. His countless hours of volunteer service through the years are highly commendable. At his last official meeting last night each member had very kind words for Assistant Chief Cross. It is obvious he is going to be greatly missed by all. We would also like to thank his family for sharing George with us for the last 22 years." On a more personal note, Chief Day added: "George, we started this adventure together and it's been a wild ride. We took FF1, FF2, First Responder, EMT, Extrication Instructor, NIMS and countless other courses together. I wish you the best, my friend. Enjoy time with your family."



REFRESHER TRAININGS





Charlotte Fire & Rescue

2023 Annual Report

7

2023 CRAFT FAIR

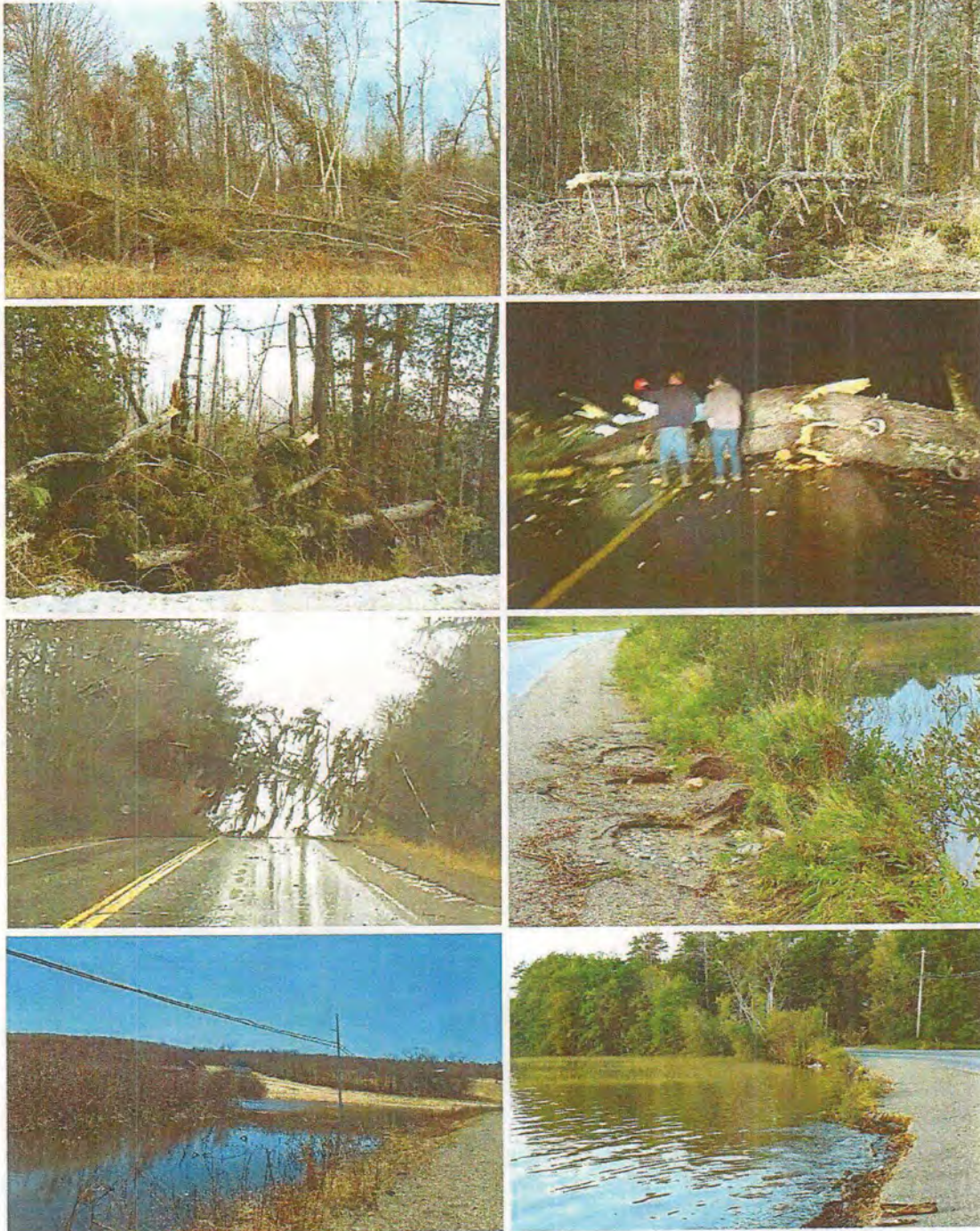


OCTOBER OPEN HOUSE



Photos on Row 1 at the top show the beautiful quilt donated to CVFRA to be raffled. Marilyn Wimmergren and Merrily Sparling spearheaded the effort with help from their quilting group. Also shown are booths outside at the 2023 Craft Fair. Row 2 (left) shows our Cold-Water Rescue Operations Crew: Jarett Withrow, John Sawyer, Vinny Day Jr., and Noah Curtis. Absent when photo was taken was Doran Huckins. On the right Asst. Chief Cross and Chief Day cook up hot dogs for our Open House guests. The last four pictures show our apparatus and some vehicles from Meddybemps Fire and DEEMS.

2023 STORM DAMAGE



Photos on the top row (left to right) show several of the trees that blew down near Arbo Lane along the air-strip and one of the many trees moved out of the roadway on Damon Ridge. Row 2 show trees cut out of Station Road and a huge pine that was removed from Braddock Hill near Northeast Paving. Row 3 shows a tree that took out a light pole and wires near the top of Blanchard Hill and some of Hurricane Lee's erosion around Round Pond on the Charlotte Road. The bottom row shows the flooding of the field near Annas Lane and erosion at the beach near Station Road. This erosion increased with the additional storms in December.

**WARRANT**  
**SPECIAL TOWN MEETING, JUNE 27, 2023**  
**TOWN OF CHARLOTTE**

To: Larry Colarusso, a resident of the Town of Charlotte, County of Washington, State of Maine,

*Greetings:*

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Charlotte, qualified by law to vote in Town Affairs, to assemble at the Charlotte Elementary School on Tuesday, the twenty seventh day of June, 2023 at Charlotte Elementary School at six-thirty in the evening (June 27, 2023 p.m.) to act on the following Articles:

ARTICLE 1: To choose a moderator to preside at said Meeting.

ARTICLE 2: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR THE **REGULAR EDUCATION PROGRAM.**

(School Committee Recommends \$447,682.12)

ARTICLE 3: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR THE **SPECIAL EDUCATION PROGRAM.**

(School Committee Recommends \$99,197.15)

ARTICLE 4: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **CAREER AND TECHNICAL EDUCATION.**

(School Committee Recommends \$ 0)

ARTICLE 5: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **OTHER INSTRUCTION.**

(School Committee Recommends \$2,047.25)

ARTICLE 6: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **STUDENT AND STAFF SUPPORT.**

(School Committee Recommends \$7,986.25)

ARTICLE 7: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **SYSTEM ADMINISTRATION.**

(School Committee Recommends \$50,385.00)

ARTICLE 8: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **SCHOOL ADMINISTRATION.**

(School Committee Recommends \$66,439.02)

ARTICLE 9: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **TRANSPORTATION AND BUSES**.

(School Committee Recommends \$53,396.92)

ARTICLE 10: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **FACILITIES MAINTENANCE**.

(School Committee Recommends \$94,211.17)

ARTICLE 11: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **DEBT SERVICE AND OTHER COMMITMENTS**.

(School Committee Recommends \$ 0)

ARTICLE 12: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR THE **ALL OTHER EXPENDITURES**.

(School Committee Recommends \$51,689.18)

ARTICLE 13: To see what sum the Town of Charlotte will appropriate for the total cost of funding public education from K to grade 12 as described in the Essential Programs and Services Funding Act (Recommend \$440,418.15) and to see what sum the town of Charlotte will raise as the Town's contribution to the total cost of funding public education from grade K to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688.

(Recommend \$217,696.33)

*Explanation: The Town's contribution to the total cost of funding public education from grade K to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that the Town must raise to receive the full amount of state dollars.*

ARTICLE 14: Shall the Town of Charlotte raise and appropriate \$272,615.91 in additional local funds which exceeds the State's Essential Program and Services funding model by \$272,615.91? School Board recommends \$272,615.91 for the following reasons:

*Explanation: The additional local funds are those locally raised funds over and above the town's local contribution to the total cost of funding public education from K to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the CHARLOTTE budget for education programs.*

ARTICLE 15: To see what sum the Town of CHARLOTTE will authorize the school committee to expend for the fiscal year beginning July 1, 2023 and ending June 30, 2024 for the School Nutrition Program with authorization to expend any additional, incidental or miscellaneous receipts in the interest and for the well-being of the school nutrition program.

(Recommend \$66,689.18)

ARTICLE 16: To see what sum the Town of CHARLOTTE will authorize the school committee to expend for the fiscal year beginning July 1, 2023 and ending June 30, 2024 from the Town’s contribution to the total cost of funding public education from K to Grade 12 as described in the Essential Programs and Services Funding Act, non-state-funding school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

Recommend **\$873,034.06**

*Explanation: The total amount of the budget readopted by the school committee on May 31st, 2023 totals \$939,723.24 which is achieved when Articles 15 and 16 are combined.*

**ARTICLE 17: AUTHORIZES EXPENDITURES OF GRANTS AND OTHER RECEIPTS**

*In addition to amounts approved in the preceding articles, shall the School Board be authorized to expend such other sums as may be received from Federal or State grants or programs or other sources during the fiscal year for school and other program purposes, provided that such grants, programs or other sources do not require the expenditure of other fund not previously appropriated?*

*School Board Recommends a “YES” vote.*

**ARTICLE 18: AUTHORIZES USE OF ADDITIONAL STATE SUBSIDY**

*In the event that the Town of Charlotte receives more state education subsidy than the amount included in its budget, shall the School Board be authorized to use all or part of the additional state subsidy to increase expenditures for school purposes in cost center categories approved by the School Board, increase the allocation of finance in a reserve fund approved by the School Board and/or decrease the local cost share expectation, as defined in Title 20-A, section 15671-A(1)(B), for local property taxpayers for funding public education as approved by the School Board?*

*School Board Recommends a “YES” vote.*

Robert Comeau,      Edward Sawyer,      David Frost

(Selectmen of Charlotte)

Robert Comeau \_\_\_\_\_

Edward Sawyer \_\_\_\_\_

David Frost \_\_\_\_\_

**The vote failed at Article 9 and the meeting ended.**

**WARRANT**  
**SPECIAL TOWN MEETING, AUGUST 10, 2023**  
**TOWN OF CHARLOTTE**

To: Larry Colarusso, a resident of the Town of Charlotte, County of Washington, State of Maine,

*Greetings:*

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Charlotte qualified by law to vote in Town Affairs, to assemble at the Charlotte Elementary School on Thursday, the tenth day of August, 2023 at Charlotte Elementary School at six-thirty in the evening (August 10, 2023 p.m.) to act on the following Articles:

ARTICLE 1: To choose a moderator to preside at said Meeting.

ARTICLE 2: TO REQUEST FROM THE TOWN THE SUM OF **\$2015.00** FOR THE TOWN WEBSITE SETUP FEE AND ANNUAL PAYMENT.

(Selectmen **DO** recommend this Article)

ARTICLE 3: TO ELECT A SCHOOL COMMITTEE MEMBER FOR A TERM OF 1.5 YEARS (to fill vacancy left by M. Wallace).

ARTICLE 4: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR THE **REGULAR EDUCATION PROGRAM.**

(School Committee Recommends **\$338,166.72**)

ARTICLE 5: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR THE **SPECIAL EDUCATION PROGRAM.**

(School Committee Recommends **\$82,025.12**)

ARTICLE 6: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **CAREER AND TECHNICAL EDUCATION.**

(School Committee Recommends **\$ 0**)

ARTICLE 7: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **OTHER INSTRUCTION.**

(School Committee Recommends **\$2,047.25**)

ARTICLE 8: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **STUDENT AND STAFF SUPPORT.**

(School Committee Recommends **\$7,986.25**)

ARTICLE 9: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **SYSTEM ADMINISTRATION.**

(School Committee Recommends **\$50,385.00**)

ARTICLE 10: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **SCHOOL ADMINISTRATION**.

(School Committee Recommends \$60,083.82)

ARTICLE 11: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **TRANSPORTATION AND BUSES**.

(School Committee Recommends \$53,396.92)

ARTICLE 12: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **FACILITIES MAINTENANCE**.

(School Committee Recommends \$84,211.17)

ARTICLE 13: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **DEBT SERVICE AND OTHER COMMITMENTS**.

(School Committee Recommends \$ 0.00)

ARTICLE 14: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR THE **ALL OTHER EXPENDITURES**.

(School Committee Recommends \$51,689.18)

ARTICLE 15: To see what sum the Town of Charlotte will appropriate for the total cost of funding public education from K to grade 12 as described in the Essential Programs and Services Funding Act (Recommend \$440,418.15) and to see what sum the town of Charlotte will raise as the Town's contribution to the total cost of funding public education from grade K to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688.

(Recommend \$217,696.33)

*Explanation: The Town's contribution to the total cost of funding public education from grade K to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that the Town must raise to receive the full amount of state dollars.*

ARTICLE 16: Shall the Town of Charlotte raise and appropriate \$164,061.07 in additional local funds which exceeds the State's Essential Program and Services funding model by \$164,061.07.

School Board Recommends \$164,061.07

*Explanation: The additional local funds are those locally raised funds over and above the town's local contribution to the total cost of funding public education from K to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the CHARLOTTE budget for education programs*

ARTICLE 17: To see what sum the Town of CHARLOTTE will authorize the school committee to expend for the fiscal year beginning July 1, 2023 and ending June 30, 2024 for the School Nutrition Program with authorization to expend any additional, incidental or miscellaneous receipts in the interest and for the well-being of the school nutrition program.

(Recommend \$66,689.18)

ARTICLE 18: To see what sum the Town of CHARLOTTE will authorize the school committee to expend for the fiscal year beginning July 1, 2023 and ending June 30, 2024 from the Town’s contribution to the total cost of funding public education from K to Grade 12 as described in the Essential Programs and Services Funding Act, non-state-funding school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

(Recommend **\$729,991.43**)

*Explanation: The total amount of the budget readopted by the school committee on May 31st, 2023 totals \$939,723.24 which is achieved when Articles 15 and 16 are combined.*

**ARTICLE 19: AUTHORIZES EXPENDITURES OF GRANTS AND OTHER RECEIPTS**

*In addition to amounts approved in the preceding articles, shall the School Board be authorized to expend such other sums as may be received from Federal or State grants or programs or other sources during the fiscal year for school and other program purposes, provided that such grants, programs or other sources do not require the expenditure of other fund not previously appropriated?*

*School Board Recommends a “YES” vote.*

**ARTICLE 20: AUTHORIZES USE OF ADDITIONAL STATE SUBSIDY**

*In the event that the Town of Charlotte receives more state education subsidy than the amount included in its budget, shall the School Board be authorized to use all or part of the additional state subsidy to increase expenditures for school purposes in cost center categories approved by the School Board, increase the allocation of finance in a reserve fund approved by the School Board and/or decrease the local cost share expectation, as defined in Title 20-A, section 15671-A(1)(B), for local property taxpayers for funding public education as approved by the School Board?*

*School Board Recommends a “YES” vote.*

Robert Comeau,      Edward Sawyer,      David Frost

(Selectmen of Charlotte)

Robert Comeau \_\_\_\_\_

Edward Sawyer \_\_\_\_\_

David Frost \_\_\_\_\_

Article 1: Robert Moholland; Article 2: Passed; Article 3: Linda Fitzsimmons

**The vote failed on school Articles and the meeting ended.**



*WARRANT*  
*SPECIAL TOWN MEETING, SEPTEMBER 19, 2023*  
*TOWN OF CHARLOTTE*

To: Larry Colarusso, a resident of the Town of Charlotte, County of Washington, State of Maine,

*Greetings:*

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Charlotte qualified by law to vote in Town Affairs, to assemble at the Charlotte Elementary School on Tuesday, the nineteen day of September, 2023 at Charlotte Elementary School at six-thirty in the evening to act on the following Articles:

ARTICLE 1: To choose a moderator to preside at said Meeting.

ARTICLE 2: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR THE **REGULAR EDUCATION PROGRAM**.

(School Committee Recommends \$340,318.93)

ARTICLE 3: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR THE **SPECIAL EDUCATION PROGRAM**.

(School Committee Recommends \$82,025.12)

ARTICLE 4: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **CAREER AND TECHNICAL EDUCATION**.

(School Committee Recommends \$ 0 ))

ARTICLE 5: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **OTHER INSTRUCTION**.

(School Committee Recommends \$2,047.25)

ARTICLE 6: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **STUDENT AND STAFF SUPPORT**.

(School Committee Recommends \$7,986.25)

ARTICLE 7: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **SYSTEM ADMINISTRATION**.

(School Committee Recommends \$50,385.00)

ARTICLE 8: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **SCHOOL ADMINISTRATION**.

(School Committee Recommends \$60,083.82)

ARTICLE 9: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **TRANSPORTATION AND BUSES.**

(School Committee Recommends \$53,396.92)

ARTICLE 10: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **FACILITIES MAINTENANCE.**

(School Committee Recommends \$81,008.58)

ARTICLE 11: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **DEBT SERVICE AND OTHER COMMITMENTS.**

(School Committee Recommends \$ 0.00)

ARTICLE 12: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR THE **ALL OTHER EXPENDITURES.**

(School Committee Recommends \$51,689.18)

ARTICLE 13: To see what sum the Town of Charlotte will appropriate for the total cost of funding public education from K to grade 12 as described in the Essential Programs and Services Funding Act (Recommend \$440,418.15) and to see what sum the town of Charlotte will raise as the Town's contribution to the total cost of funding public education from grade K to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688.

(Recommend \$217,696.33)

*Explanation: The Town's contribution to the total cost of funding public education from grade K to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that the Town must raise to receive the full amount of state dollars.*

ARTICLE 14: Shall the Town of Charlotte raise and appropriate \$163,010.69 in additional local funds which exceeds the State's Essential Program and Services funding model by \$163,010.69

School Board Recommends \$163,010.69

*Explanation: The additional local funds are those locally raised funds over and above the town's local contribution to the total cost of funding public education from K to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the CHARLOTTE budget for education programs*

ARTICLE 15: To see what sum the Town of CHARLOTTE will authorize the school committee to expend for the fiscal year beginning July 1, 2023 and ending June 30, 2024 for the School Nutrition Program with authorization to expend any additional, incidental or miscellaneous receipts in the interest and for the well-being of the school nutrition program.

(Recommend \$66,689.18)

ARTICLE 16: To see what sum the Town of CHARLOTTE will authorize the school committee to expend for the fiscal year beginning July 1, 2023 and ending June 30, 2024 from the Town’s contribution to the total cost of funding public education from K to Grade 12 as described in the Essential Programs and Services Funding Act, non-state-funding school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

(Recommend \$728,941.05)

*Explanation: The total amount of the budget readopted by the school committee on August 21st, 2023 totals \$795,630.23 which is achieved when Articles 15 and 16 are combined.*

**ARTICLE 17: AUTHORIZES EXPENDITURES OF GRANTS AND OTHER RECEIPTS**

*In addition to amounts approved in the preceding articles, shall the School Board be authorized to expend such other sums as may be received from Federal or State grants or programs or other sources during the fiscal year for school and other program purposes, provided that such grants, programs or other sources do not require the expenditure of other fund not previously appropriated?*

*School Board Recommends a “YES” vote.*

**ARTICLE 18: AUTHORIZES USE OF ADDITIONAL STATE SUBSIDY**

*In the event that the Town of Charlotte receives more state education subsidy than the amount included in its budget, shall the School Board be authorized to use all or part of the additional state subsidy to increase expenditures for school purposes in cost center categories approved by the School Board, increase the allocation of finance in a reserve fund approved by the School Board and/or decrease the local cost share expectation, as defined in Title 20-A, section 15671-A(1)(B), for local property taxpayers for funding public education as approved by the School Board?*

*School Board Recommends a “YES” vote.*

Robert Comeau, Edward Sawyer, David Frost

(Selectmen of Charlotte)

Robert Comeau \_\_\_\_\_

Edward Sawyer \_\_\_\_\_

David Frost \_\_\_\_\_

Article 1: Robert Moholland

**The vote failed on school Articles and the meeting ended.**

**WARRANT**  
**SPECIAL TOWN MEETING, NOVEMBER 30, 2023**  
**TOWN OF CHARLOTTE**

To: Larry Colarusso, a resident of the Town of Charlotte, County of Washington, State of Maine,

*Greetings:*

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Charlotte qualified by law to vote in Town Affairs, to assemble at the Charlotte Elementary School on Thursday, the 30th day of November, 2023 at Charlotte Elementary School at six-thirty in the evening to act on the following Articles:

ARTICLE 1: To choose a moderator to preside at said Meeting.

ARTICLE 2: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR THE **REGULAR EDUCATION PROGRAM**.  
(School Committee Recommends \$340,318.93)

ARTICLE 3: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR THE **SPECIAL EDUCATION PROGRAM**.  
(School Committee Recommends \$82,025.12)

ARTICLE 4: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **CAREER AND TECHNICAL EDUCATION**.  
(School Committee Recommends \$ 0 )

ARTICLE 5: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **OTHER INSTRUCTION**.  
(School Committee Recommends \$2,047.25)

ARTICLE 6: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **STUDENT AND STAFF SUPPORT**.  
(School Committee Recommends \$7,986.25)

ARTICLE 7: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **SYSTEM ADMINISTRATION**.  
(School Committee Recommends \$50,385.00)

ARTICLE 8: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **SCHOOL ADMINISTRATION**.  
(School Committee Recommends \$60,083.82)

ARTICLE 9: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **TRANSPORTATION AND BUSES.**

(School Committee Recommends \$55,205.89)

ARTICLE 10: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **FACILITIES MAINTENANCE.**

(School Committee Recommends \$72,654.99)

ARTICLE 11: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **DEBT SERVICE AND OTHER COMMITMENTS.**

(School Committee Recommends \$ 0.00)

ARTICLE 12: TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR THE **ALL OTHER EXPENDITURES.**

(School Committee Recommends \$51,689.18)

ARTICLE 13: To see what sum the Town of Charlotte will appropriate for the total cost of funding public education from K to grade 12 as described in the Essential Programs and Services Funding Act (Recommend **\$440,418.15**) and to see what sum the town of Charlotte will raise as the Town's contribution to the total cost of funding public education from grade K to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688.

(Recommend \$217,696.33)

*Explanation: The Town's contribution to the total cost of funding public education from grade K to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that the Town must raise to receive the full amount of state dollars.*

ARTICLE 14: Shall the Town of Charlotte raise and appropriate **\$156,466.07** in additional local funds which exceeds the State's Essential Program and Services funding model by **\$156,466.07**

School Board Recommends \$156,466.07

*Explanation: The additional local funds are those locally raised funds over and above the town's local contribution to the total cost of funding public education from K to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the CHARLOTTE budget for education programs*

ARTICLE 15: To see what sum the Town of CHARLOTTE will authorize the school committee to expend for the fiscal year beginning July 1, 2023 and ending June 30, 2024 for the School Nutrition Program with authorization to expend any additional, incidental or miscellaneous receipts in the interest and for the well-being of the school nutrition program.

(Recommend \$66,689.18)

ARTICLE 16: To see what sum the Town of CHARLOTTE will authorize the school committee to expend for the fiscal year beginning July 1, 2023 and ending June 30, 2024 from the Town’s contribution to the total cost of funding public education from K to Grade 12 as described in the Essential Programs and Services Funding Act, non-state-funding school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

(Recommend **\$722,396.43**)

*Explanation: The total amount of the budget readopted by the school committee on October 16th, 2023 totals \$789,085.61 which is achieved when Articles 15 and 16 are combined.*

**ARTICLE 17: AUTHORIZES EXPENDITURES OF GRANTS AND OTHER RECEIPTS**

*In addition to amounts approved in the preceding articles, shall the School Board be authorized to expend such other sums as may be received from Federal or State grants or programs or other sources during the fiscal year for school and other program purposes, provided that such grants, programs or other sources do not require the expenditure of other fund not previously appropriated?*

*School Board Recommends a “YES” vote.*

**ARTICLE 18: AUTHORIZES USE OF ADDITIONAL STATE SUBSIDY**

*In the event that the Town of Charlotte receives more state education subsidy than the amount included in its budget, shall the School Board be authorized to use all or part of the additional state subsidy to increase expenditures for school purposes in cost center categories approved by the School Board, increase the allocation of finance in a reserve fund approved by the School Board and/or decrease the local cost share expectation, as defined in Title 20-A, section 15671-A(1)(B), for local property taxpayers for funding public education as approved by the School Board?*

*School Board Recommends a “YES” vote.*

Robert Comeau,      Edward Sawyer,      David Frost

(Selectmen of Charlotte)

Robert Comeau \_\_\_\_\_

Edward Sawyer \_\_\_\_\_

David Frost \_\_\_\_\_

Article 1: Robert Moholland was elected moderator.

**The vote failed at Article 14 and the meeting ended.**

## TOWN OF CHARLOTTE

### BUILDING ORDINANCE ADOPTED XXXX

#### Section 1. Purpose

The purpose of this ordinance are to promote safety, health and public welfare through establishing minimum standards for the construction, alteration, relocation, placement and replacement of structures, and to establish minimum lot standards.

#### Section 2. Authority

This ordinance is adopted pursuant to the enabling provisions of Article VII-A of the Maine constitution, the provisions of Title 30-A M.R.S.A. Section 3001 (HOME RULE) and Title 30-A M.R.S.A., Section 3007.

#### Section 3. Applicability

- A. The conditions of this ordinance shall apply to new construction, additions, alterations, relocation, placement, and replacement of structures. The provisions shall also apply to conversion of single-family structures to multifamily structures, the conversion of seasonal dwellings to year-round dwellings, the conversion of non-residential structures to residential structures, the conversion of residential structures to non-residential structures and the conversion of non-residential to new non-residential structures.
- B. The provisions of this ordinance shall not apply to structures constructed prior to the date of its enactment, except that relocation, replacement, alteration, additions and conversions identified in Section 3.A, shall comply with the provisions of this ordinance.
- C. Nonconforming Lots: A lot of record that existed prior to ~~XXXXXXX~~ which, was legally established having at least 0.5 acre of area and a lot of record that existed prior to ~~XXXXX~~, which was legally established having at least 1.0 acre of area may be built upon without the need for a variance, provided that such lot is in separate ownership and not contiguous with any other lot in the same ownership, and that all provisions of this Ordinance, except lot size and frontage can be met. A variance relating to setback or other requirements not involving lot size or frontage shall be by action of the Board of Appeals.
- D. The Ordinance requirements of the above paragraph shall be the Town of Charlotte amended Building Ordinance date ~~XXXX~~
- E. Nonconformance
  1. Any structures, premises, land or parts thereof existing at the effective

date of this ordinance or amendments thereto, and not in conformance with the provisions of this ordinance, shall be considered to be a nonconforming structure.

2. **Repair & Maintenance.** This Ordinance allows, without a permit, the normal upkeep and maintenance of non-conforming uses and structures including repairs or renovations which do not involve expansion of the non-conforming use or structure, and such other changes in a non-conforming use or structure as federal, state, or local building and safety codes may require.
3. No structure other than one which is readily portable and is unenclosed or enclosed only by screening and is not left in place for more than eight (8) months during any calendar year, which extends more than six (6) inches above the ground level and covers more than thirty two (32) square feet of ground area or has an enclosed area of more than sixty four (64) cubic feet shall be erected or placed on any land in Charlotte without a permit.
4. **Contiguous Lots: Vacant or Partially Built:** If two or more contiguous lots or parcels in single or joint ownership of record at the time or since the adoption or adornment of this Ordinance, if any of these lots do not individually meet the dimensional requirements of this Code, they may be built upon, conveyed separately, or conveyed together, provided they can accommodate a subsurface sewage disposal system in conformance with the State of Maine Sub Surface Sewage Disposal Rules.

#### **Section 4. Administration**

##### **A. Code Enforcement Officer**

1. This ordinance shall be administered by a Code Enforcement Officer (CEO) who shall be appointed or re-appointed annually by the Municipal Officers. The Code Enforcement Officer may inspect all buildings being constructed, placed, altered, replaced, relocated, or converted for the purpose of enforcing the provisions of this ordinance. The Code Enforcement Officer, in the performance of his duties, shall have the right to enter any property at reasonable hours or enter any building with the consent of the owner, occupant or agent to inspect the property or building for compliance with this ordinance.

##### **B. Building Permits**

1. A building permit shall be obtained prior to the construction, alterations, relocation, placement, replacement, or conversion of any structure or part thereof. The owner or owners' authorized agent shall obtain from the Town of Charlotte, an application for a building permit covering such proposed work.



2. This Ordinance allows, without a permit, the normal upkeep and maintenance of structures including repairs or renovations that do not involve expansion of the structure, and any other changes in a structure as federal, state, or local codes may allow.
3. In the absence or disability of the Code Enforcement Officer, permits may be issued by the Planning Board.

#### **C. Application for Permits**

1. The application for a building permit shall be in writing and shall be submitted on forms provided by the Town of Charlotte and shall contain a description of the proposed new structure, alteration, relocation, replacement, placement, or conversion. The completed application shall be submitted to the CEO.

#### **D. Permit Approval or Denial**

1. Approval, approval with conditions, or denial of the completed application shall be made by the CEO within 15 days of submission of a completed application. A soil test, site evaluation, and Plumbing Permit are prerequisite to issuance of a Building Permit where plumbing or subsurface wastewater disposal is indicated. The approval or denial of the application shall be signed by the CEO. Notice of denial and conditional approvals shall be in writing stating the reasons. The approved application shall be returned to the Town Office. The CEO will issue the permit.
2. In the absence of CEO, Planning Board will issue permits within 35 days.

#### **E. Term of Permit**

All construction shall have substantial commencement within six (6) months of date of issue of Building Permit and be completed within one (1) year or a new permit must be obtained in the same manner as identified in Sections 4 C and D above.

#### **F. Display of Permit**

Permits, or a true copy of the original permit, must be on display in a prominent place at the site of construction, be clearly visible and shall not be removed until all work covered by the permit is completed and approved.

#### **G. Revisions**

No changes or revisions to the approved application shall be made in the process of constructing, reconstructing, altering, replacing, placing, relocating or converting a structure without approval of the CEO if the provisions of this ordinance shall apply.

**H. Fees**

1. An application for a permit required by this ordinance shall be accompanied by a twenty five dollar (\$25.00) application fee payable to the Town of Charlotte. No application shall be considered complete until such a fee is received. The application fee is non-refundable.
2. The Selectmen shall have the authority to set and revise the fee schedule after conducting a public hearing on the proposed fee schedule. Fee schedule will take affect three weeks after the date of the public hearing.

**I. Inspections**

The Code Enforcement Officer, or their designee shall inspect all buildings being constructed, altered, replaced or relocated for the purpose of enforcing the provisions of this ordinance and all other local and state laws governing the construction, alteration or replacement of buildings. It shall be the responsibility of the owner or his representative to notify the Code Enforcement Officer one business day prior to the start of construction and the Code Enforcement Officer shall inspect said construction within five business days of notification, or it shall be considered inspected.

**Section 5. Standards**

Inspections shall be conducted to ensure compliance with the following standards:

**A. Lot Size**

1. Lot size standards set forth in the Shore Land Zoning Ordinance for Charlotte, Maine shall govern those areas regulated by that Ordinance.
2. The following dimensional requirements shall be met for new construction and placement of principal structures.

Minimum Lot Area ..... 1 acre 43,560 square feet

Minimum Road Frontage.....200 feet

Minimum Front Setback .....All structures shall have a minimum setback of 85 feet, measured from the center line of the road, except principal structures on non-public roads, may conform to a lesser set back in those areas where buildings have been sited closer to the road.” In such locations the minimum front setback shall be the average setback of existing principal buildings located within 500 feet and which front on the same road.

Minimum Side and Rear Setback.....10 feet from any lot line in the parcel.

3. Accessory Apartments-Accessory apartments shall adhere to the following standards. It shall be the responsibility of the property owner to demonstrate to the Planning Board or Code Enforcement Officer, as

applicable, that the standards have been met.

- A. The owner of the principal structure must reside in either the principal structure or the accessory unit.
- B. One of the occupants of the accessory unit must be a member of the extended family of the owner of the principal structure. Extended family shall include father, mother, son, daughter, sister, brother, grandparent, aunt and uncle.
- C. The number of occupants of the accessory unit is limited to two.
- D. The accessory unit shall contain up to a maximum of 540 square feet of living space, and shall be limited to no more than (2) two bedrooms.
- E. The septic system on the property in question shall be functioning properly at the time of application for site plan review. In addition, the applicant shall submit a new HHE-200 form as documentation that another area of suitable soils exists on the property to be used for replacement subsurface wastewater disposal system in the event of failure of the original system. A copy of the HHE-200 form shall be recorded at the Washington County Registry of Deeds.
- F. The parking requirements of the performance standards contained herein apply.
- G. Proper ingress and egress shall be provided to the accessory unit.
- H. Upon approval of the addition of an accessory unit by the Planning Board, or the CEO as applicable, a deed restriction shall be placed on the property in question, and recorded at the Washington County Registry of Deeds. The deed restriction shall limit the approval of the accessory unit as a non-market rental subject to the standards of Section 5I.
- I. Should the owners of the principal structure be found in non-compliance with the standards contained in this section, the accessory unit shall be discontinued and the structure shall revert to single-family use.

4. Lots in Mobile Home Parks

Lots in mobile home parks shall comply with the provisions of Title 30-A M.R.S.A. Section 4358(3)(a).

**B. Multi-Family Structures**

1. Lot size standards set forth in the Charlotte, Maine Shore Land Zoning Ordinance shall govern those areas regulated by that Ordinance.
2. Without prior approval of the Charlotte Planning Board, no condominium, cooperative building, apartment building, nursing home, boarding house, cluster housing or planned unit development or any other structure or group of structures designed for occupancy by more than two families shall be either constructed or located in Town or created through the adaptation of an existing structure or existing structures.
3. The following requirements in addition to the requirements contained in Section 5.A.2 shall be met for new or converted multi-family structures.
  - a) Lots for multi-family structures shall have 20,000 square feet of land area for each dwelling unit above two (2) in addition to the minimum lot size requirements.
  - b) For each dwelling unit above two (2), there shall be an additional fifty- (50) feet of road frontage in addition to minimum lot size requirements.
  - c) Side and rear setbacks shall be a minimum of fifty (50) feet.

**C. Accessory Structures**

Accessory structures shall have a minimum setback of eighty (85) feet from the centerline of a road and ten (10) feet from all lot lines.

**D. Structure Height**

No structure or portion thereof intended for human habitation shall exceed three stories and no more than forty-eight (48) feet from the highest grade level contacting the foundation.

**E. Driveways**

Each residential structure shall have a driveway not less than twelve (12) feet in width and extend at least sixteen (16) feet beyond the road right-of-way width. Driveways shall be inspected by the Road Commissioner or D.O.T. prior to installation to determine if a culvert shall be required. Refer to the suggestions in the Driveway Safety Guideline book for additional information.

**F. Off Street Parking**

For each dwelling unit there shall be provided two (2) off-street parking spaces.

Such spaces shall be a minimum of 9X18 feet and shall be located beyond the road right-of-way. The off-street parking spaces may be provided by driveways, garage space, parking lot space or any combination thereof.

**G. Conversion of Seasonal Dwellings**

The conversion of a seasonal dwelling to a year-round dwelling shall comply with the provisions of the State of Maine Subsurface and Wastewater Disposal Rules and shall require proof that access road meets private road specifications listed in the Subdivision Ordinance for the Town of Charlotte.

**H. Chimneys**

All chimneys shall be constructed of masonry with ceramic or tile lining or Underwriters Laboratories (UL) approved prefabricated chimney. Smoke pipes (stovepipes) shall not pass through floor or ceiling, and shall not pass through a combustible wall or partition.

**I. Electrical**

All buildings that are to be wired shall have adequate and safe electrical service, and all new installations of electrical equipment shall be reasonably safe to persons and property. Conformance with National Electric Code standards shall be prima facie evidence of compliance. All electrical installation entrances shall be installed or approved by a licensed electrician, and shall be in accordance with 30-A M.R.S.A. Sections 4161-4162 and as may be amended.

**J. Insulation**

Insulation for new residential buildings or dwelling units contained in a multi-family structure shall comply with the standards contained in Title 10 M.R.S.A. Section 1415, and as may be amended.

**K. Plumbing**

All plumbing shall be inspected and approved by a licensed Plumbing Inspector in conformance with the State of Maine Internal Plumbing Rules and Subsurface Disposal Rules and other applicable state laws.

**L. Fire Safety**

New construction, alterations, additions and conversions shall comply with most recent addition of the Life Safety Code, National Fire Protection Association 101. This section shall be enforced by the Code Enforcement Officer and the Town of Charlotte's Fire Chief.

**M. Manufactured Homes**

Manufactured Homes intended for year-round dwelling units sited in the Town of Charlotte after the effective day of this Code shall comply with the provisions of Title 30-A M.R.S.A. Section 4358(2)(D) and (E).

## Section 6. Appeals

### A. Powers and Duties of the Board of Appeals

Appeals shall be to the Charlotte Board of Appeals. To the extent that the following provisions are inconsistent with this Ordinance, the following provisions of this ordinance shall control. The Board of Appeals shall have the following powers:

#### 1. Administrative Appeals

To hear and decide appeals where it is alleged that there is an error in any order, requirement, decision or determination made by, or failure to act by the Code Enforcement Officer, Fire Chief or Planning Board in the enforcement or administration of this ordinance.

#### 2. Variance Appeals

To authorize variances upon appeal within the limitations set forth in this ordinance.

### B. Variance Appeals. Variances may be permitted only under the following conditions.

1. Variances may be granted from dimensional requirements including but not limited to, lot width, structure height, percent of lot coverage, and setback requirements and the standards in Section 5.
2. The Board shall not grant a variance unless it finds that...
  - a) ...the proposed structure or use would meet the provisions of Section 5 except for the specific provision which has created the non-conformity and from which relief is sought; and .....
  - b) ...the strict application of the terms of this Ordinance would result in undue hardship.

The term "undue hardship" shall mean...

- I. ...the land in question cannot yield a reasonable return;
- II. the need for a variance is due to unique circumstances of the property and not to the general neighborhood conditions;
- III. the granting of a variance will not alter the essential character of the locality; and

IV. the hardship is not the result of action taken by the applicant.

3. The Board of appeals may grant a variance to property owners for the purpose of making that property accessible to a person with a disability that is living on the property. The Board shall restrict any variance granted under this subsection solely to the installation of equipment or the construction of structures necessary for access or to egress from property by the person with the disability. The board may impose conditions on the variance, including limiting the variance to the duration of the disability or to the time that the person with the disability lives on the property.

The term “structures necessary for access or egress from the property “shall include railing, wall or roof systems necessary for the safety or effectiveness of the structure.

4. The Board of Appeals shall limit any variances as strictly as possible in order to ensure conformance with the purposes and provisions of this ordinance to the greatest extent possible, and in doing so, may impose such conditions to a variance as it deems necessary. The party receiving the variance shall comply with any conditions imposed.

### **C. Appeal Procedure**

#### **1. Making an Appeal**

- a) An administrative or variance appeal may be taken to the Board of Appeals by an aggrieved party from any decision of the Code Enforcement Officer or the Planning Board. Such appeal shall be filed within thirty (30) days of the decision prompting the appeal.
- b) Such appeal shall be made by filing with the Board of Appeals a written notice of appeal, which includes....
  - I. ...a concise written statement indicating what relief is requested and why it should be granted;
  - II. ...a sketch drawing to scale showing lot lines, location of existing buildings and structures and other physical features of the lot pertinent to the relief sought;
  - III. a fee payable to the Town of Charlotte to cover administrative costs and public hearing notices shall be determined by the Selectmen.
- c) Upon being notified of an appeal, the Code Enforcement Officer or Planning Board, as appropriate, shall transmit to the Board of Appeals copies of all of the papers constituting the record of the decision prompting the appeal.
- d) The Board of appeals shall hold a public hearing on the appeal within thirty-five (35) days of its receipt.

## 2. Decision of Board of Appeals

- a) A majority of the Board shall constitute a quorum for the purpose of deciding an appeal. A member who abstains shall not be counted in determining whether a quorum exists.
- b) The concurring vote of a majority of the members of the Board of Appeals present and voting shall be necessary to reverse an order, requirement, decision or determination by the Code Enforcement Officer, Fire Chief or Planning Board, or decide in favor of the applicant on any matter on which is required to decide under this Code, or to affect any variation in the application of this Code from its stated terms. The Board may reverse the decision, or failure to act, of the Code Enforcement Officer, Fire Chief or Planning Board only upon a finding that the decision, or failure to act, was clearly contrary to specific provisions of this Code.
- c) The person filing the appeal shall bear the burden of proof.
- d) The Board shall decide all appeals within thirty (30) days after the close of the public hearing, and shall issue a written decision on all appeals.
- e) All decisions shall become part of the record and shall include a statement of findings and conclusions as well as the reasons or basis therefore, and the appropriate order, relief or denial thereof.

### D. Appeal to Superior Court

Any aggrieved party who participated as a party during the proceedings before the Board of Appeals may take an appeal to Superior Court in accordance with state laws within forty-five (45) days from the date of any decision of the Board of Appeals.

### E. Reconsideration

The Board of Appeals may reconsider any decision within thirty (30) days of its prior decision. The Board may conduct additional hearings and receive additional evidence and testimony.

## Section 7. Enforcement

### A. Violations

Any structure built or placed, or works performed on site in violation of the provisions of this ordinance shall be considered a nuisance.

### B. Penalties

Any person who continues to violate this ordinance after receiving notification of violation by the Code Enforcement Officer shall have committed a civil violation and shall be subject to a penalty pursuant to Title 30-A M.R.S.A. Section 4452. Each day that such a violation exists shall be deemed a separate offense without a written agreement of correction.



**C. Notification**

It shall be the duty of the Code Enforcement Officer to enforce the provisions of this ordinance. If the Code Enforcement Officer shall find a violation has occurred, he or she shall notify in writing the person responsible for such a violation, and the planning board, indicating the nature of the violation and ordering the action necessary to correct it, including illegal use of land, building, structures or work being done, removal of illegal buildings or structures, and abatement of nuisance conditions. The Code Enforcement Officer shall maintain a record of such notices.

**D. Legal Actions**

When the above action does not result in the correction or abatement of the violation or nuisance condition, the Municipal Officers, upon notice from the Code Enforcement Officer and the recommendation of the Planning Board, are hereby directed to institute any and all actions and proceedings, either legal or equitable, including seeking injunctions of violations and the imposition of fines, that may be appropriate or necessary to enforce the provisions of this ordinance in the name of the municipality. The Municipal Officers or their authorized agent are hereby authorized to enter into administrative consent agreements for the purpose of eliminating violations of this ordinance and Recovering fines without Court action.

**E. Liability for Violations**

Any person, including, but not limited to, a land owner, the land owner's agent or a contractor, who violates any of the laws or ordinances set forth in this Ordinance is liable for the penalties set forth as follows:

1. The minimum penalty for undertaking a land uses activity without a required permit is \$100 and the maximum penalties are \$2,500.00.
2. The minimum penalty for a specific violation is \$100, and the maximum penalty is \$2,500. Each day any violation continues may constitute separate offense.
3. The violator may be ordered to correct or abate the violations unless the abatement or correction results in:
  - a) A threat or hazard to public health or safety;
  - b) Substantial environmental damage; or
  - c) a substantial injustice.
4. If the municipality is the prevailing party, the municipality must be awarded reasonable attorney fees, expert witness fees and costs, unless the court finds that special circumstances make the award of these fees and costs unjust. If the defendant is the prevailing party, the defendant may be awarded reasonable attorney fees, expert witness fees and costs provided by court rule.

5. In setting a penalty, the court shall consider, but is not limited to, the following:
- a) prior violations by the same party;
  - b) the degree of environmental damage that cannot be abated or corrected;
  - c) the extent to which the violation continued following a municipal order to stop; and
  - d) the extent to which the municipality contributed to the violation by providing the violator with incorrect information or by failing to take timely action.
  - e) The maximum penalty may exceed \$2,500, but may not exceed \$25,000 when it has been shown that there has been a previous conviction of the same party within the past two years for a violation of the same law or ordinance.
  - f) The penalties for a violation of waste discharge licenses issued by the municipalities pursuant to Title 38, M.R.S.A., or violations of a septic land disposal or storage site permit issued by the Department of Environmental Protection under Title 38, M.R.S.A.
  - g) If the economic benefit resulting from the violation exceeds the applicable penalties under this section, the maximum civil penalties may be increased.

The maximum civil penalty may not exceed an amount equal to twice the economic benefit resulting from the violation. Economic benefit includes, but is not limited to, the costs avoided or enhanced value accrued at the time of the violation as a result of the violator's noncompliance with the applicable legal requirements.

#### **Section 8. Validity and Severability**

Should any section or provision of this Ordinance be declared by the courts to be invalid, such decision shall not invalidate the remaining portions of this Ordinance.

#### **Section 9. Amendments**

This Ordinance may be amended by majority vote of the Town at any Town Meeting, the warrant for which gives notice of the proposed change.

#### **Section 10. Effective Date**

The effective date of this Ordinance shall be (date) , after it is adopted by the vote of the legislative body of the Town of Charlotte.

This Ordinance in no way impairs or removes the necessity of compliance with any other rule, regulation, by-law, permit or provision of law. This Ordinance shall apply to all construction commenced after the effective date of the Ordinance.

## Section 11. Definitions

Accessory Structure: a structure which is incidental and subordinate to the principal structure.

Addition: an increase in the floor area or volume of a structure.

Alteration: the change or rearrangement in the structural parts or in the means of egress.

Commercial Structure: a structure, other than a “home occupation”, the intent and result of which activity is the production of income from the buying and selling of goods and/or services, exclusive of rental and residential buildings and/or dwelling units.

Expansion of a Structure: an increase in the floor area or volume of a structure, including all extensions such as, but not limited to: attached decks, garages, porches and greenhouses.

Expansion of Use: the addition of one or more months to a use’s operating season; or the use of more floor area or ground area devoted to a particular use.

Foundation: the supporting substructure of a building or other structure including, but not limited to, basements, slabs, sills, posts or frost walls.

Height of a Structure: The vertical distance between the mean original grade at the downhill side of the structure and the highest point of the structure, excluding chimneys, steeples, antennas and similar appurtenances which have no floor area.

Home Occupation: an occupation or profession which is customarily conducted on or in a residential structure or property and which is 1) clearly incidental to and compatible with the residential use of the property and surrounding residential uses; and 2) which employs no more than two (2) persons other than family members residing in the home.

Increase In Nonconformity of a Structure: any change in a structure or property which causes further deviation from the dimensional standard(s) creating the nonconformity such as, but not limited to, reduction in water body, tributary stream or wetland setback distance, increase in lot coverage, or increase in height of a structure. Property changes or structure expansions which either meet the dimensional standard or which cause no further increase in the linear extent of nonconformance of the existing structure shall not be considered to increase nonconformity. For example, there is no increase in nonconformity with the setback requirement for water bodies, wetlands, or tributary streams if the expansion extends no further into the required setback area than does any portion of the existing nonconforming structure. Hence, a structure may be expanded laterally provided that the expansion extends no closer to the water body or wetland than the closest portion of the existing structure from that water body or wetland. Included in this allowance are expansions, which in-fill irregularly shaped structures.

Lot Area: an area of land in one ownership, or one leasehold, with ascertainable boundaries established by deed or instrument of record, or a segment of land ownership defined by lot boundary lines on a land subdivision plan duly approved by the Planning Board and recorded in the Washington County Registry of Deeds.

Lot Area: the total horizontal area within the lot lines.

Manufactured Housing/Mobile Home Unit: structures, transportable in one or two sections, which were constructed in a manufacturing facility and are transported to a building site and designed to be used as dwellings when connected to the required utilities, including the plumbing, heating, air conditioning and electrical systems contained therein and otherwise defined in 30-A M.R.S.A. Section 4358(1).

Minimum Lot Width: the closest distance between the sidelines of a lot.

Multi-Family Dwelling: a residential structure containing two (2) or more residential dwelling units.

Non-Conforming Lot: a single lot of record, which, at the effective date of adoption or amendment of this Ordinance, does not meet the area, frontage or width requirements.

Principal Structure: a building other than one which is used for purposes wholly incidental or accessory to the use of another building or use on the same premises.

Recreational Vehicle: a vehicle or an attachment to a vehicle designed to be towed, and designed for temporary sleeping or living quarters for one or more persons, and which may include a pickup camper, travel trailer, tent trailer, camp trailer and motor home. In order to be considered as a vehicle and not as a structure, the unit must remain with its tires on the ground, and must be registered with the State Division of Motor Vehicles.

Residential Dwelling Unit: a room or group of rooms designed and equipped exclusively for use as permanent, seasonal, or temporary living quarters for only one family. The term shall include mobile homes, but not recreational vehicles.

Road: public and private ways such as avenues, highways, and other rights-of-way, as well as areas on subdivision plans designated as right-of-way for vehicular access other than driveways, farm roads or logging roads.

Seasonal Dwelling/Camps: a dwelling including camps, trailers, mobile homes and recreational vehicles which are not a principal or year-round residence and are occupied less than seven (7) months in any calendar year.

Structure: anything built for the support, shelter or enclosure of persons, animals, goods or property of any kind.

Substantial Commencement: completion of thirty (30) percent of permitted structure measured as a percentage of estimated total cost.

“Attest: A true copy of an ordinance entitled ‘Town of Charlotte Building Ordinance amended xxxxxxx,’ as certified to me by the municipal officers of Charlotte on the xxxxxx, 2019.”

## 2023 CHARLOTTE TAXPAYERS

214 Self Storage LLC .....	7,032.90	Burggraff, David .....	3,449.25
Ackley, Theodore, Heirs of .....	247.80	Burow, Michael .....	2,890.65
.....	6.30	Cain, Lee A. & Tara M. ....	2,405.55
.....	1,890.00	Calais Rod & Gun Club .....	1,929.90
.....	191.10	.....	222.60
Allison, Daniel .....	309.75	Camick, James & Barbara (Life Estate) .....	3,876.60
Andrews, Jonathan & Jessica .....	1,241.10	Carlisle, Wayne .....	357.00
Andrews, Robert Burnell & Benjamin Bekker ...	1,472.10	Carney, William Scott & Nancy .....	1,618.05
Annis, Christopher D. ....	462.00	Carr, Gordon & Dawn .....	1,046.85
.....	0.00	Carter, Arthur & Cynthia B. ....	2,367.33
Annis, Jerry (Life Estate) .....	3,896.55	Carter, David .....	264.60
Ashby, Clinton III (John) .....	1,739.85	Carter, Kenneth .....	3,398.85
Ashby, Clinton Jr. & Kathleen .....	2,300.55	.....	153.30
Ashby, Kathleen & Clinton Jr .....	8.40	.....	16.80
Ashby, Kathleen M & Clinton Jr .....	218.40	.....	86.10
Ashby, Floyd Heirs .....	447.30	Carter, Pamela .....	102.90
Atkinson, Steve R .....	1,461.60	Carter, Steven & Judith .....	934.50
Austin, Robert & Cynthia .....	2,034.90	.....	102.90
Ayer, John .....	1,029.00	Carter, Steven P. & Judith M. ....	1,001.70
Baker, Richard & Elizabeth .....	1,263.15	Carter, Arthur, Cynthia & David .....	1,211.70
Baldwin, William J & Barbara Y. ....	3,284.40	Cates, Cecil .....	735.00
Baltzer, Marilyn .....	925.05	Cates, Merlin .....	781.20
Baltzer, Dale O. ....	1,344.00	Chadwick, Laura & Benjamin Krowles .....	2,339.40
Baptist Youth Camp (8 lots) .....	0.00	Charlotte Baptist Church .....	0.00
Barnes, Karina & Olivia .....	1,600.20	Charlotte Crossroads LLC .....	1,197.00
Baron, Jane A. ....	1,143.45	Charlotte Town (14 lots) .....	0.00
Barrett, Jacob T & Suzanne .....	556.50	Cheney, Clifford & Beatrice .....	1,611.75
Barry, Michael J. and Dawn M. ....	4,434.15	.....	128.10
Bayliss, William Heirs .....	71.40	Cherryfield Properties, LLC .....	1,176.00
Bechard, Roland .....	1,078.35	Chick, Wayne & Dawn .....	1,819.65
Berthiaume, Wayne M. & Dina L. ....	102.90	.....	262.50
Bibber, David .....	3,938.55	Churchill, Elizabeth .....	2,270.10
.....	210.00	Clark, Donald & Coralie .....	370.65
Bibber, David, Richard, & John .....	2,106.30	Clark, Herbert & Eileen .....	2,820.93
Birkholz, Melanie & Keith .....	5,966.10	.....	930.30
Booth, Frank E. & Ann M. ....	1,038.45	Clark, Steven .....	25.20
Booth, Ann M. ....	987.00	Close, Michael R. & Elizabeth A. ....	1,900.50
Boyce, Aaron .....	501.90	Colarusso, Larry .....	363.30
Brantel, Rosemary .....	417.90	.....	691.95
Brantel, Rosemary & Robert; Brantel, Melinda	2,841.30	.....	329.70
Brice, Coleman & Manuela .....	174.30	Cole, Timothy .....	1,117.20
Bridge, William & Sharon M. ....	1,024.80	Coltart, Matthew .....	2,677.50
Bridges Bros., Inc. ....	73.50	Comeau, Robert Jr. & Pam .....	4,408.95
.....	697.20	Connolly, James & Jean .....	457.80
.....	2,490.60	Conti, Linda .....	873.60
Bridges, Rebecca & Blatt, Vivian .....	1,752.45	Cook, Edgar G. ....	445.20
Brisson, Bob Michael .....	415.80	Cook, Jason & Angela D. ....	2,783.55
Brooks, Marilyn .....	2,367.33	Cook, John J Jr. ....	1,646.40
Brown, Brandon B. & Ann M. ....	514.50	Cook, Susan J. ....	1,856.40
.....	1,249.50	Cotier, Scott A. ....	579.60
Brown, Diane (Life Estate) .....	1,849.05	Curtis, Daniel K .....	396.90
Brown, Eileen .....	113.40	Curtis, Randall B .....	394.80
Brown, Janet Tibbetts & Joshua Michael .....	212.10	Damon, Laurence Sr. Heirs .....	25.20
Brown, Jennifer Marie & Walter .....	2,880.15	.....	6,267.45
Brown, Joshua .....	181.65	Davenport, Carol Ann .....	0.00
Brown, Lowell, Jr. ....	1,177.05	Davis, Deidra A. & Sheridan S. ....	711.90
Brown, Walter & Jennifer .....	300.30	.....	56.70
Brown, Walter & Jennifer .....	411.60	Day, Vincent E. Jr. ....	400.05

Day, Eric & Amy .....	727.65	Fraser, Sheila R Trust .....	1,312.50
Day, Norman & Sylvia .....	876.75	.....	2,406.60
Day, Vincent .....	809.55	Frost, Erin & David .....	1,242.15
Dennis A. Nolin Revocable Trust .....	117.60	.....	2,170.35
Diadone, Robert & Lisa Dereszewski .....	2,249.10	Fulton, Elizabeth E. & David K. ....	428.40
Dineen, Vincent .....	659.40	Furlong, Brian .....	2,070.60
.....	609.00	Furlong, Duane .....	2,094.75
.....	690.90	.....	138.60
.....	2,961.00	.....	434.70
Donovan, Brian .....	357.00	Furlong, Lyle .....	42.00
.....	1,568.70	.....	64.05
Dore, Devon .....	1,022.70	Gaddis, John F. & John W. ....	203.70
Downes, Tammy .....	0.00	Garriott, Jerald W. ....	703.50
Dullnig, Robert .....	506.10	Geribo, Dean C. & Ashley E. ....	4,797.45
.....	3,255.00	Gillespie, Gary & Darlene .....	2,073.75
Dunbrack, Vernon .....	102.90	Gorena, David & Denise .....	1,790.25
.....	35.70	Gorwood, Sandra .....	977.55
Eastern Maine Electric Cooperative Inc .....	5,934.60	Gower, Jamey L. & Jessica E. ....	65.10
Edgerly, Lisa & Russell .....	0.00	.....	564.90
.....	50.40	.....	3,839.85
Ellsmore, Tomi .....	1,106.70	.....	3,084.90
Enman, George, Jane & Joseph .....	2,965.83	.....	1,150.80
Eurovia Atlantic Coast LLC .....	63.00	.....	304.50
.....	2,593.50	Gower, Kristen .....	2,742.60
.....	2.10	Gower, Zachary B. ....	237.30
.....	1,108.80	Gray, David D. III, Penina Chekroun-Gray .....	844.20
.....	65.10	Grealish, Edward .....	696.15
.....	67.20	Greenhalgh, Michael .....	102.90
.....	401.10	Guptill, Lyle .....	409.50
Farrar, Cathy & Ehsasi, Mohannad .....	1,545.60	Hall, Melvin L & Sandra R .....	2,510.55
Farrar, Nathan .....	1,273.65	Hallowell, Keith H. & Karen A. ....	3,305.40
Farrar, Stephen & Paula .....	1,120.35	Hallowell, Merrill R .....	136.50
Farrell, Elizabeth .....	1,077.30	Harman, James E. & Rita S. ....	3,664.50
Faulkner, Robert W & Theborge, John D .....	585.90	Hatton, Troy A. ....	1,710.45
Feener, Joseph & Catherine, Ryan J. Feener .....	604.80	Hatton, Dana & Dixie .....	2,214.45
Fenderson, Alan & Valerie .....	1,897.35	Hatton, Susan. ....	1,683.15
Fenderson, Valerie .....	1,398.60	.....	1,018.50
Fenderson, Valerie McPhee .....	407.40	.....	577.50
.....	1,734.60	Hatton, Susan & Smolski, John W. ....	888.30
Fennell, Nancy .....	1,752.45	Hatton, Susan M. ....	168.00
.....	1,396.50	Hawkes, Chris .....	0.00
Ferris Auto LLC, Ferris, David .....	564.90	Hawkes, Harold & Jane .....	94.50
Ferry, John A. ....	3,635.10	Hawkes, Harold III & Jane .....	1,519.35
Ferry, Robert .....	903.00	.....	325.50
Fitzsimmons, Linda L. & Robert D. ....	2,804.55	Hicks, Ralph Jr & Diane .....	1,654.80
Flannery, Laura L. ....	3,292.80	Hilderbrand, Tiffany A. & Larry W. ....	4,537.05
Fluke, Raymond & Janet M. Case .....	29.40	Hilyard, Morgan .....	1,541.40
.....	2,558.85	Hilyard, Wende O. ....	1,423.80
Fort, Brandon J. & Christina L. ....	2,164.05	Hilyard, Peter W; Muhler, Wende H .....	800.10
Frank Delores .....	1,324.05	Hodge, Erika A. ....	451.50
Frankland, Boyd .....	333.90	Hodges, Billy E .....	210.00
Frankland, Boyd & Paula .....	92.40	Hopkins, James .....	354.90
Frankland, Boyd .....	527.10	.....	1,109.85
.....	92.40	Horvath, Richard .....	2,210.25
Frankland, Boyd & Paula .....	3,557.40	Howland, Ronald D & Noreen P .....	324.45

Hull, Donald W. ....	1,148.70	LaRochelle, Ronald & Debra A. ....	266.70
Hume, Nancy G & Merlihan, James G .....	4,071.90	LaRochelle, Ronald & Debra .....	831.60
Hunnewell, David & Avery D. ....	588.00	LaRochelle, Ronald & Debra .....	239.40
.....	2,482.20	LaRochelle, Ronald R. & Debra A .....	18.90
.....	201.60	LaRochelle, Ronald R. & Debra .....	642.60
Hunter, Alberta .....	1,106.70	Lavallee, Roland .....	888.30
James, Ashton .....	455.70	Leary, Jeffrey C. ....	914.55
James, Brenda .....	959.70	Leighton, Basil .....	10.50
James, Calvin & Aaron .....	827.40	Leighton, Basil Jr .....	1,666.35
James, Calvin & Clark, Karen .....	987.00	Leighton, Stacie .....	111.30
James, Calvin F .....	862.05	Lewis, James & Sharon .....	1,275.33
James, Calvin G .....	2,292.15	Libby, Richard & Lisa .....	2,655.45
James, Darren .....	275.10	Lingley, Kristen M. ....	1,839.60
.....	210.00	Littlefield, Michael .....	1,216.95
.....	1,646.40	Look, Ellen M. ....	3,390.45
James, David .....	235.20	Lurie, Penney .....	1,798.65
.....	2,178.75	.....	861.00
.....	323.40	Mahar, Joseph A .....	421.05
James, Ernest & Priscilla .....	3,094.35	Mahar, Steven K. ....	823.20
James, Ernest .....	4.20	Maher, Michael .....	2,386.65
James, Ernest & Priscilla .....	333.90	Maine, State of Round Pond Beach .....	0.00
James, Ernest .....	1,159.20	Maine, State of (4 lots) .....	0.00
.....	113.40	Matweecha, Brian .....	646.80
.....	270.90	Maxwell, Kevin .....	3,870.30
James, Ernest & Priscilla .....	684.60	McDonald, Amy Sawyer .....	2,266.95
James, Lena .....	16.80	McDonald, Daniel .....	2,154.60
James, Lena & Verna .....	2,166.15	McDonald, Daniel P. & Amy J S .....	984.90
James, Lena .....	283.50	.....	249.90
James, Lena & Verna .....	821.10	McGuire, Mark Jr. & Natalie .....	2,371.95
James, Verna .....	287.70	McLaughlin, David G. & Jeffery L. ....	905.10
.....	287.70	Meacock, William .....	1,539.30
Johnson, Larry G. & Brenda L. ....	858.90	Meacock, Bruce .....	1,152.90
Johnson, Howard & Amy .....	1,161.30	Meacock, Leslie III .....	3,051.30
Johnson, Nancy .....	1,460.55	Meacock, Margaret M. (LE) .....	2,190.30
Johnson, Terry .....	1,423.80	Meacock, Merilee .....	2,349.90
.....	193.20	Mehr, Michael Patrick Jr .....	1,460.55
.....	6,418.65	.....	472.50
.....	1,415.40	Merritt, William, Joan & John .....	499.80
.....	831.60	Millette, Allen .....	941.85
Johnson, Terry M .....	1,081.50	Milone, Luigi & Alterra .....	3,872.40
.....	1,291.50	Mitchell, David A. ....	4,198.95
.....	382.20	Mitchell, James .....	260.40
.....	249.90	Mitchell, James R .....	638.40
Jones, Roberta MacGregor .....	2,074.80	Moffatt, David .....	2,543.10
Jones, William A. & Brenda A. ....	758.10	Moholland, Robert & Janet C. ....	2,458.05
Jones, Roberta MacGregor .....	315.00	Morang, David & Vicki .....	858.90
.....	728.70	Morgan, Ronald L Living Trust .....	491.40
Jones, William & Brenda .....	4,540.83	Morris, Aaron & Christine .....	4,051.95
.....	14.70	.....	1,600.20
.....	497.70	Morrison, Tyler .....	1,979.25
.....	464.10	.....	4.20
.....	770.70	Morrison, Wendy .....	1,104.60
Kirk, Alyce .....	1,253.70	Morse, Raymond & Maria .....	1,867.95
Kneeland, Philip R & Moline, Linda .....	1,528.80	Mowery, Roy & Linda .....	2,598.75
Knowles, Peter .....	2,254.35	Mulcahy, Frances .....	3,791.55
Knowles, Peter & Cynthia .....	10.50	Mylen, Barbara .....	890.40
Landry, Pamela .....	375.90	Mylen, Barbara J .....	1,803.90
LaRochelle, Ronald & Debra M .....	1,718.43	Nolin, Dennis A., Trustee .....	268.80

Noyes, Stephen & Darlene .....	94.50	Small, Gary .....	1,138.83
Nuttall, David & Barbara .....	1,426.95	Small, Mark W .....	342.30
.....	157.50	Small, Rachel A .....	1,124.55
O'Donnell, William J. ....	30.45	Smith, Krystin & LaPlante, Branden .....	1,374.45
Orchard, Jeffrey .....	344.40	Smith, Sadie .....	438.90
Osborne, Ruth Gillian .....	3,316.95	.....	308.70
Owen, Robert & Ruth .....	130.20	.....	2,274.30
Palmeter, Troy .....	186.90	Smith, Sadie M. ....	210.00
.....	82.95	.....	4,853.10
Paprocki, Megan M. ....	1,677.90	Sparling, Alfred Jr. & Merrily .....	6,822.90
Parker, Raymond J & Jessie L .....	1,150.80	Sparling, Alfred III .....	1,123.50
Parks, Janet P & Thomas D .....	2,139.90	Spearin, Ronald & Mary Anne .....	1,979.25
Peasley, Erin B .....	1,672.65	.....	378.00
Pierce, Amy E. & Kreppein, John P. ....	197.40	Spearin, Ronald & Donna .....	1,718.85
Pike Family Real Estate Trust .....	390.60	Spearin, Ronald A. III & Mary Anne .....	638.40
Pike, Dana .....	1,598.10	Stanhope, Earle .....	1,507.80
Pirmann, Mary Pat .....	4,091.85	Stanhope, Jr. Earle W. ....	1,176.00
Pomeroy, Matthew David .....	319.20	Stephens, Michael .....	426.30
Porter, Ronald .....	373.80	Stewart, James .....	1,433.25
.....	1,233.75	Sullivan, Robert & Mary .....	1,696.80
Prescott, Michael M. & Melissa .....	844.20	Sunrise Sand & Gravel .....	420
.....	92.40	.....	724.50
Preston, Joan .....	239.40	.....	8,544.90
Price, James M. & Katherine Gaye Best .....	987.00	Tardif, Toby L. & Bobbi, Lea .....	1,629.60
Pride, Deborah A. & Wallace E. Farnum .....	3,172.05	Tavares, Jorge .....	2,002.35
Puckett, Brandon & Sarahmarie Abernethy ....	2,730.00	Taylor, Lucas C. & Anderson, Jeanette M. ....	2,148.30
.....	212.10	Thayer, Jasper .....	3,042.90
Rankin, Lorna LH & Christopher G. ....	2,186.10	Thomas, Stephen H. ....	1,630.65
Reardon, Lucas & Gower, Kristen .....	2,137.80	Thomson, Randall & Stacy .....	4,034.10
Reardon, Lucas .....	142.80	Tracy, William W & Joan L .....	2,098.95
.....	102.90	Tuckwood, John D. ....	2,131.50
Reardon, Lucas R .....	1,195.95	Turner, Darren .....	3,604.65
Reed, Scott & Janice .....	1,030.05	Typhoon, LLC .....	8,028.30
Richendollar, Diane .....	1,145.55	Urquhart, Family Real Estate Trust. ....	2,368.80
Rivas Irrevocable Trust Rivas, Scott (Trustee) .....	2,072.70	.....	890.40
Robin A Crawford & Son Woods Co. Inc. ....	1,957.20	U. S. Government (8 lots) .....	0.00
.....	466.20	Veadar, Peter .....	346.50
.....	260.40	Vining, Krista R. & Means, Joseph S. Sr. ....	1,347.15
Robinson, James .....	1,407.00	Vining, Maynard .....	14.70
Robinson, Jeffrey A.; Mahar, Melissa .....	739.20	.....	1,972.95
Rogers, Rebecca M. & Joyce E. Mendez .....	331.80	Voit, Gail; Tutty, David & Newcomb, Victoria ....	102.90
Rowe, David H. & Vicki L. ....	2,142.00	Wallace, Martina L. ....	1,470.00
.....	54.60	Walters, Frank & Paul .....	254.10
Sabattus, Michael .....	0.00	Webster, Thomas & Carol .....	823.20
Salonick, Frank .....	765.03	Welch, Ronald & Claire .....	1,551.90
Savage, Ruth .....	1,505.70	Whalen, Jo .....	1,435.35
Savage, Amanda & Forrester, David .....	679.35	Williams, Edwin & Sally .....	508.20
Sawyer, Edward .....	851.55	.....	468.30
Sawyer, Peggy .....	1,567.65	.....	410.55
Sawyer, Sandra .....	1,454.25	Wimmergren, Marilyn; Snyder, Gordon .....	2,610.30
Sawyer, Thomas .....	1,981.35	Wimmergren, Marilyn .....	861.00
Schrader, Garry .....	1,880.55	Withrow, Jarett .....	18.90
Seeley, Stephen & Sonia .....	164.43	.....	901.95
Sherrard, Calvin .....	404.25	Wood, Tabitha R. ....	489.30
Sherrard, Michael & Morgan A. ....	142.80	Worcester Holdings, LLC .....	382.20
Sherrard, Michael & Morgan A. ....	312.90	.....	1,757.70
Sinclair, Charles & Megan .....	0.00	Ziegler, Constance & Sean Scribner .....	174.30
Sluzenski, Anne Pirmann, Pirman, Estate of ....	5,107.20	.....	1,339.80
Small, Earl & Samantha .....	945.00	Ziegler, Constance .....	1,355.55
Small, Gary & Susan .....	785.40		
		<b>Total .....</b>	<b>\$597,347.10</b>



### Proposed 2024 Municipal Budget

2024 budget proposal	raised 2023	proposed raise	difference	explanation
administration	\$75,000	\$80,000	\$5,000	
ambulance	\$10,000	\$8,000	(\$2,000)	
animal control	\$500	\$0	(\$500)	
cemeteries	\$0	\$6,000	\$6,000	2023 we took \$6000 from refuge money
fire and rescue	\$0	\$20,000	\$20,000	2023 we took \$20000 from surplus
insurance	\$24,000	\$12,000	(\$12,000)	
marion transfer	\$18,000	\$18,000	\$0	
snow removal	\$110,000	\$110,000	\$0	
town roads	\$20,000	\$0	(\$20,000)	plus appropriate \$100,000 from auto excise
tax abatements	\$6,000	\$6,000	\$0	
town of pembroke	\$1,000	\$1,000	\$0	
maine municipal	\$1,700	\$1,700	\$0	
WC council of gov	\$0	\$450	\$450	
agency on aging	\$300	\$300	\$0	
lifeflight	\$300	\$300	\$0	
community partner	\$500	\$500	\$0	
W/C	\$100	\$100	\$0	
School building maint	\$0	\$28,000	\$28,000	cost of maintaining the school building and grounds
<b>Totals</b>	<b>\$267,400</b>	<b>\$292,350</b>	<b>\$24,950</b>	now that the school is closed and taken over by the town

## Warrant for Annual Town Meeting June 20th, 2024

### Town of Charlotte

To: Larry Colarusso, a resident of the Town of Charlotte, County of Washington, State of Maine,

Greetings:

In the name of the State of Maine you are hereby required to notify and warn the inhabitants of the Town of Charlotte, qualified by law to vote in Town Affairs, to assemble at the Charlotte Elementary School on Thursday, the twentieth day of June, A.D. 2024 at six thirty in the evening (June 20th, at 6:30 p.m.) to act on the following Articles:

Article 1: To choose a Moderator to preside at said Meeting.

#### **CHARLOTTE SCHOOL DEPARTMENT WARRANT ARTICLES 2024-2025**

**ARTICLE 2** TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR THE **REGULAR EDUCATION PROGRAM**.

**SCHOOL COMMITTEE RECOMMENDS: \$470,550.00**

**ARTICLE 3** TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR THE **SPECIAL EDUCATION PROGRAM**.

**SCHOOL COMMITTEE RECOMMENDS: \$124,500.00**

**ARTICLE 4** TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **CAREER AND TECHNICAL EDUCATION**.

**SCHOOL COMMITTEE RECOMMENDS: \$0.00**

**ARTICLE 5** TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **OTHER INSTRUCTION**.

**SCHOOL COMMITTEE RECOMMENDS: \$0.00**

**ARTICLE 6** TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **STUDENT AND STAFF SUPPORT**.

**SCHOOL COMMITTEE RECOMMENDS: \$0.00**

**ARTICLE 7** TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **SYSTEM ADMINISTRATION**.

**SCHOOL COMMITTEE RECOMMENDS: \$49,519.00**

**ARTICLE 8** TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **SCHOOL ADMINISTRATION**.

**SCHOOL COMMITTEE RECOMMENDS: \$0.00**

**ARTICLE 9** TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **TRANSPORTATION AND BUSES**.

**SCHOOL COMMITTEE RECOMMENDS: \$64,701.00**

**ARTICLE 10** TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **FACILITIES MAINTENANCE**.

**SCHOOL COMMITTEE RECOMMENDS: \$0.00**

**ARTICLE 11** TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR **DEBT SERVICE AND OTHER COMMITMENTS**.

**SCHOOL COMMITTEE RECOMMENDS: \$0.00**

**ARTICLE 12** TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR ALL OTHER EXPENDITURES.

**SCHOOL COMMITTEE RECOMMENDS: \$10,000.00**

**ARTICLE 13** TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL APPROPRIATE FOR THE TOTAL COST OF FUNDING PUBLIC EDUCATION FROM GRADE K TO GRADE 12 AS DESCRIBED IN THE ESSENTIAL PROGRAMS AND SERVICES FUNDING ACT (**RECOMMEND \$360,010.58**) AND TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL RAISE AS THE TOWN'S CONTRIBUTION TO THE TOTAL COST OF FUNDING PUBLIC EDUCATION FROM GRADE K TO GRADE 12 AS DESCRIBED IN THE ESSENTIAL PROGRAMS AND SERVICES FUNDING ACT IN ACCORDANCE WITH THE MAINE REVISED STATUES, TITLE 20-1, SECTION 15688.

*EXPLANATION: THE TOWN'S CONTRIBUTION TO THE TOTAL COST OF FUNDING PUBLIC EDUCATION FROM GRADE K TO GRADE 12 AS DESCRIBED IN THE ESSENTIAL PROGRAMS AND SERVICES FUNDING ACT IS THE AMOUNT OF MONEY DETERMINED BY STATE LAW TO BE THE MINIMUM AMOUNT THAT THE TOWN MUST RAISE IN ORDER TO RECEIVE THE FULL AMOUNT OF STATE DOLLARS.*

**SCHOOL COMMITTEE RECOMMENDS: \$227,066.00**

**ARTICLE 14** SHALL THE TOWN OF CHARLOTTE RAISE AND APPROPRIATE **\$279,259.42** IN ADDITIONAL LOCAL FUNDS WHICH EXCEEDS THE STATE'S ESSENTIAL PROGRAMS AND SERVICES FUNDING MODEL BY **\$279,259.42**.

THE COST OF EDUCATION PER STUDENT IS GENERALLY HIGHER AT SMALL, RURAL SCHOOLS, AND THE COST TO DELIVER K-8 EDUCATIONAL PROGRAMS AND SERVICES IN CHARLOTTE FOR 2024-2025, EXCEEDS THE ESSENTIAL PROGRAMS AND SERVICES GENERAL FUNDING MODEL BY **\$279,259.42**.

**SCHOOL COMMITTEE RECOMMENDS A "YES" VOTE**

**ARTICLE 15** TO SEE WHAT SUM THE TOWN OF CHARLOTTE WILL AUTHORIZE THE SCHOOL COMMITTEE TO EXPEND FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025 FROM THE TOWN'S CONTRIBUTION TO THE TOTAL COST OF FUNDING PUBLIC EDUCATION FROM GRADE K TO GRADE 12 AS DESCRIBED IN THE ESSENTIAL PROGRAMS AND SERVICES FUNDING ACT, NON-STATE-FUNDING CONSTRUCTION PROJECTS, ADDITIONAL LOCAL FUNDS FOR SCHOOL PURPOSES UNDER THE MAINE REVISED STATUTES, TITLE 20-A, SECTION 15690, UNEXPENDED BALANCES, TUITION RECEIPTS, STATE SUBSIDY AND OTHER RECEIPTS FOR THE SUPPORT OF SCHOOLS.

**SCHOOL COMMITTEE RECOMMENDS: \$719,270.00**

**ARTICLE 16 AUTHORIZES EXPENDITURES OF GRANTS AND OTHER RECEIPTS**

IN ADDITION TO AMOUNTS APPROVED IN THE PRECEDING ARTICLES, SHALL THE SCHOOL COMMITTEE BE AUTHORIZED TO EXPEND SUCH OTHER SUMS AS MAY BE RECEIVED FROM FEDERAL OR STATE GRANTS OR PROGRAMS OR OTHER SOURCES DURING THE FISCAL YEAR FOR SCHOOL AND OTHER PROGRAM PURPOSES, PROVIDED THAT SUCH GRANTS, PROGRAMS OR OTHER SOURCES DO NOT REQUIRE THE EXPENDITURE OF OTHER FUNDS NOT PREVIOUSLY APPROPRIATED?

**SCHOOL COMMITTEE RECOMMENDS A "YES" VOTE**

**ARTICLE 17 AUTHORIZES USE OF ADDITIONAL STATE SUBSIDY**

IN THE EVENT THAT THE TOWN OF CHARLOTTE RECEIVES MORE STATE EDUCATION SUBSIDY THAN THE AMOUNT INCLUDED IN ITS BUDGET, SHALL THE SCHOOL COMMITTEE BE AUTHORIZED TO USE ALL OR PART OF THE ADDITIONAL STATE SUBSIDY TO INCREASE EXPENDITURES FOR THE SCHOOL PURPOSES IN COST CENTER CATEGORIES APPROVED BY THE SCHOOL COMMITTEE, INCREASE THE ALLOCATION OF FINANCES IN A RESERVE FUND APPROVED BY THE SCHOOL COMMITTEE, AND/OR DECREASE THE LOCAL COST SHARE EXPECTATION, AS DEFINED IN TITLE 20-A, SECTION 15671-A(1)(B), FOR LOCAL PROPERTY TAXPAYERS FOR FUNDING PUBLIC EDUCATION AS APPROVED BY THE SCHOOL COMMITTEE?

**SCHOOL COMMITTEE RECOMMENDS A "YES" VOTE**

Article 18: To choose a Town Clerk for the ensuing year.

Article 19: To see if the Town will accept the Reports of the various Town Officers.

Article 20: To fix the 2024 Annual Salaries for:

20.1 Chairman of the Board of Selectmen	(Recommended \$3,500)
20.2 Board of Selectmen Members	(Recommended \$2,000 each)
20.3 Tax Collector	(Recommended \$6,150)
20.4 Town Clerk	(Recommended \$1,500)
20.5 Town Treasurer	(Recommended \$5,500)
20.6 School Committee Chair	(Recommended \$600)
20.7 School Committee Members	(Recommended \$500 each)
20.8 Planning Board Members	(Recommended \$200 each)
20.9 Conservation Members	(Recommended \$100 each)
20.10 Zoning Board of Appeals Members	(Recommended \$100 each)

All remaining positions (including Animal Control Officer, Plumbing Inspector, Bookkeeper, Code Enforcement Officer, Registrar of Voters, Health Officer, Public Access Officer and Charlotte Emergency Management Director and Town Assessor) may be appointed and paid as negotiated or agreed to by the Selectmen, under the Administration Account.

Article 21: To see if the town will raise and appropriate \$6000.00 for the property tax abatement account.

Article 22: To choose the following:

- 22.1 A Selectman for two years
- 22.2 A Selectman for three years
- 22.3 A Treasurer for one year
- 22.4 A Tax Collector for one year
- 22.5 A School Committee Member for three years
- 22.6 A Road Commissioner for one year
- 22.7 Overseer(s) of the Poor for one year
- 22.8 A Superintendent of Cemeteries for one year

22.9 A Planning Board Member for three years

22.10 A Conservation Member for three years

22.11 A Zoning Board of Appeals Member for three years

Article 23: To see what sum of money the Town will raise and appropriate for Town Administration which includes, but is not limited to Municipal Salaries Expense, Legal (Attorney) fees, Town Hall utilities, Street Lights, Social Security and Medicare expenses, and Town office supplies. (Recommended raising \$80,000)

Article 24: To see what sum of money the Town will raise and appropriate for maintaining the school building which includes, but not limited to lights, heat, security, lawn mowing, snow plowing and sanding expenses. (Recommended \$28,000)

Article 25: To see what sum of money the Town will raise and appropriate for upgrade, maintenance, and snow plowing of Town Ways, Highways and Bridges.

(The Selectmen recommend raising \$0.00 for Town Roads and appropriating \$100,000.00 from the Auto Excise Tax Account for Town Roads for a total of \$100,000.00. It is also understood that any balances and / or receipts from the Local Road Assistance Program may also be used for Town Roads.

( The Selectmen also recommend raising \$110,000.00 for Snow Removal.)

Article 26: To see if the Town will raise and appropriate \$8,000.00 for Ambulance Services.

Article 27: To see if the Town will authorize the Selectmen to carry balances from year to year in Town accounts as they deem advisable.

Article 28: To see if the Town will raise and appropriate \$6,000.00 for the maintenance and care of Round Pond Cemetery and other Town cemeteries in the town of Charlotte.

Article 29: To see what sum of money the Town will raise and appropriate for Town Insurances. (The Selectmen recommend raising \$12,000.00.)

Article 30: To see if the Town will raise and appropriate \$18,000.00 for disposing of the Town's solid waste at Marion Transfer Station.

Article 31: To see what sum of money the Town will raise and appropriate for 2024 donations to:

- |                                  |                        |
|----------------------------------|------------------------|
| 31.1 Eastern Agency on Aging     | (Recommended \$300.00) |
| 31.2 Downeast Community Partners | (Recommended \$500.00) |
| 31.3 WIC                         | (Recommended \$100.00) |
| 31.4 The Lifelight Foundation    | (Recommended \$300.00) |

Article 32: To see if the Town will raise and appropriate \$1,700.00 for dues to Maine Municipal Association

Article 33: To see if the Town will vote to raise and appropriate \$20,000.00 for Charlotte Fire and Rescue.

Article 34: To see if the Town will vote to raise and appropriate \$1000.00 to be paid to the Town of Pembroke for the use of the Pembroke Town Office. (Explanation: The Clerk has not been using the Charlotte Town Office for business since the Covid-19 Pandemic and has been using the Pembroke Town Office to conduct our Town business.)

Article 35: To see if the Town will authorize the Selectmen, on behalf of the Town, to sell and dispose of Real Estate acquired by the Town for non-payment of taxes thereon, on such terms as they deem appropriate and as may be advised by counsel and to execute quit claim deeds for such property, except that the Municipal Officers shall use the special sale process required by 36 M.R.S. subsection 943-C for qualifying homestead property if they choose to sell it to anyone other than the former owner(s).

Article 36: To see if the Town will authorize the Selectmen to accept and expend on behalf of the Town, Federal and /or State funds, including Community Development Block Grants (C.D.B.G.) funds which may be received from time to time in the form of Grants, or any other purposes during the Town's fiscal year or act on anything relative thereto.

Article 37: To see if the Town will fix a date(s) when Real Estate Taxes and Personal Property Taxes shall be due and payable, and to see if the Town will fix a rate of discount to be allowed on taxes paid before said due date(s).

(The selectmen recommend that taxes be due 30 days after commitment with a discount rate of 1% if paid within 30 days.)

Article 38: To see if the Town will fix a date when interest will be charged on delinquent taxes, and to see if the Town will fix a rate of percent for interest to be charged on taxes not paid before said date.

Ex: If voters choose taxes to be due Nov. 1<sup>st</sup> with an interest rate of 3%, all taxes not payed by Nov. 1<sup>st</sup> would begin accruing interest at a rate of 3% after Nov. 1<sup>st</sup>.

Article 39: To see if the Town will authorize the Tax Collector or Treasurer to accept prepayments of taxes not yet committed, pursuant to 36 M.R.S.A. 506.

Article 40: To see if the Town will authorize the Treasurer to borrow money in anticipation of taxes with the approval of the Selectmen in such amounts as may be needed for the ensuing year.

Article 41: Recognizing the need to provide for the protection of life and property and resources of the Town of Charlotte, the municipal officers are hereby authorized and directed to enter into agreements with other municipalities and/or Washington County, State, Federal, and private agencies as necessary to ensure assistance in the event of fire and other disasters which exceed local response capability.

Article 42: To see if the Town will vote to have an ordinance for building permits in the town. A copy of the ordinance is in the town report and will be available at the Clerks office and will be available at the town meeting.

(If the Town votes to have such an ordinance in the town, the ordinance will be voted on at a special town meeting at a future date.)



Hereof fail not to make due return of this Warrant and your doings to the Clerk of this Town on or before June 13th, 2024, seven days prior to the Town Meeting, June 20<sup>th</sup>, 2024.

Edward Sawyer \_\_\_\_\_

David Frost \_\_\_\_\_  
(Selectmen of Charlotte)

***NOTES***